

1 FILE NO. 142 PROPOSAL NO. R2004-20

2 Sponsored by: Councilmember Harold Moss

3 Requested by: Pierce County Council

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6 RESOLUTION NO. R2004-20

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10 A RESOLUTION OF THE PIERCE COUNTY COUNCIL AMENDING RESOLUTION NO.  
11 R2000-176, AS AMENDED, REGARDING THE RULES FOR THE  
12 COUNTY COUNCIL'S STANDING AND SELECT COMMITTEES, TO  
13 REFLECT CHANGES IN STANDING COMMITTEE STRUCTURE TO  
14 TAKE EFFECT IN THE YEAR 2004.

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16 WHEREAS, The Pierce County Council passed Resolution No.  
17 R2000-176, thereby establishing the rules and areas of  
18 responsibility for the Council's standing committees; and

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20 WHEREAS, Additional updates to committee names and  
21 responsibilities are warranted at this time; NOW, THEREFORE,

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23 BE IT RESOLVED by the Council of Pierce County:

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3 ***RULES FOR THE COUNTY COUNCIL'S***  
4 ***STANDING AND SELECT COMMITTEES***  
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6 **PROCEDURES:** Pursuant to and in conjunction with the *Rules of Procedure - Pierce County*  
7 *Council* Section 1.28.030 PCC, the following shall be the Rules for all Standing and Select  
8 Committees of the Council:  
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- 10 1. The Members of each Committee shall be appointed by Resolution of the Council,  
11 sponsored by the Chair of the Council.
- 12 2. In cooperation with Committee Staff, the Chair of the Committee shall be charged with  
13 coordinating all activities of the Committee. These activities include:
- 14 a. Setting dates and agenda for all meetings of the Committee, subject to the approval  
15 by the Council's Rules Committee;
  - 16 b. Coordinating the attendance of Members to assure a quorum at all meetings (this duty  
17 may be delegated to the Committee Staff);
  - 18 c. Directing Staff assigned to the Committee to prepare the agenda, proper notice, and  
19 meeting packets for each Committee meeting; and
  - 20 d. Conduct all meetings pursuant to these Rules, and where appropriate, Robert's Rules  
21 of Order Newly Revised.
- 22 3. Research and Legal Staff, as assigned by the Chair of the Council, shall work under the  
23 direction of the Committee Chair in accomplishing the tasks assigned to the Committee.  
24 These duties may include: Preparation of suggested legislation; preparation of suggested  
25 amendments by Committee Members; Coordination with the appropriate departments,  
26 agencies, or individuals; Private briefings for the Committee Chair or Co-Chairs and/or  
27 individual Members of the Committee; Public briefings and oral testimony when  
appropriate.

1 4. The Clerk's Staff shall: Prepare all Resolutions and Ordinances for assignment and action  
2 by the appropriate Committee; Coordinate the attendance of Committee Members to assure  
3 a quorum, and report any quorum problems to the Chair; Prepare and distribute all  
4 amendments or substitutions to Committee Members, Staff, and the public when  
5 appropriate; Keep the minutes and recorded proceedings of all Committee meetings;  
6 Record all roll call votes taken in Committee; Prepare Ordinances, Resolutions, and/or  
7 Substitutes as adopted by the Committee; Obtain the required signatures of Committee  
8 Members who voted; Keep and maintain all Committee records as determined by law  
9 and/or procedure; Provide Meeting Notices to Interested Persons and as directed by the  
10 Chair ; and advise the Committee on procedural matters.

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12 **QUORUM:** The Rules & Operations Committee shall consist of three Councilmembers; two  
13 Members shall constitute a Quorum. ~~The Planning & Environment~~ **Community Development**  
14 Committee, the ~~Public Works~~ **Economic & Infrastructure Development** Committee, and the  
15 Public Safety & Human Services Committee shall consist of five Members each; three Members  
16 shall constitute a quorum. No Committee shall transact any business without a quorum, except  
17 to take measures to obtain a quorum, recess, continue to a time certain, take public testimony, or  
18 adjourn.

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20 **MEETINGS:** Each Committee meeting shall be duly noticed by Meeting Notices, and on the  
21 Weekly Council Meeting Schedule, and shall abide by these Rules. Anything not covered by  
22 these Rules shall be handled under Robert's Rules of Order Newly Revised.

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24 **COMMITTEE RECOMMENDATIONS:** Committee action on any proposed Ordinance or  
25 Resolution is strictly advisory to the Council. Recommendations to the Council shall be  
26 determined by a vote of at least two Members of the Rules Committee or three members of the  
27 ~~Planning & Environment~~ **Community Development** Committee, the ~~Public Works~~ **Economic &**  
**Infrastructure Development** Committee, and Public Safety & Human Services Committee. The

1 Committee Report shall be signed by all Committee Members who voted, and shall indicate one  
2 of the following actions:

- 3 • DO PASS
- 4 • DO PASS AS AMENDED
- 5 • DO PASS AS SUBSTITUTED
- 6 • DO PASS AS SUBSTITUTED AND AMENDED
- 7 • FORWARD WITHOUT RECOMMENDATION
- 8 • REFER TO \_\_\_\_\_
- 9 • DO NOT PASS
- 10 • POSTPONE INDEFINITELY
- 11 • CONTINUE
- 12 • CONTINUE TO A DATE CERTAIN

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14 A vote to "postpone indefinitely" will keep a proposed Resolution or Ordinance in Committee  
15 for up to two years, unless it is voted out of Committee during the two-year period. (See Rules  
16 of Procedure - Pierce County Council 1.28.080 D. and 1.28.090 D.) Minority reports shall be  
17 shown on the Committee Report with the dissenting votes when the proposed Ordinance or  
18 Resolution is passed out to the Council.

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20 **AMENDMENTS and/or SUBSTITUTIONS:** Ordinances and Resolutions passed by a  
21 Committee with amendments shall be submitted to the Clerk of the Council in the following  
22 manner:

- 23 1. The Ordinance or Resolution shall be forwarded in its original form as introduced, with all  
24 amendments attached in Amendment Memo Form, for consideration by the entire Council.  
25 The Council may vote to accept, amend, or reject the proposed Committee amendments, in  
26 the order in which they appear in the Ordinance or Resolution; or
- 27 2. The Committee may, upon the motion of any Member of the Committee, vote to adopt a  
substitute, incorporating all Committee amendments adopted. If this Motion passes, the

1 amendments will be incorporated into a Substitute Ordinance or Resolution, to be  
2 submitted to the Clerk of the Council for Council consideration. The Ordinance or  
3 Resolution as originally introduced with all adopted amendments attached and incorporated  
4 shall also be forwarded to the Clerk of the Council. If the motion to consider the substitute  
5 is defeated in Committee, the Council shall have before it the original Ordinance or  
6 Resolution with Committee Amendments attached in memo form for Council's  
7 consideration.

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9 **COMMITTEE RESPONSIBILITIES:**

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11 **RULES & OPERATIONS COMMITTEE**

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13 The Rules Committee shall consider and make recommendations on matters including, but not  
14 limited to:

15 Agenda of the Council and Committees

16 Assignment of Ordinances, Resolutions, and Other Issues to Committee

17 Bonds

18 Budget Review

19 Communications

20 Confirmation of Appointments to Boards and Commissions

21 Confirmation of Executive's Appointments of Department Directors

22 Contracts

23 Council Budget

24 County Operations

25 Fiscal Issues

26 Information Services

27 Inter-jurisdictional Issues

Intergovernmental Agreements

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- Purchasing for Council
- Review of Budget Proviso Compliance
- Review of Budget Mission Driven Objectives/Goals
- Rules and Operations of the Council
- Supplemental Budgets

**PLANNING & ENVIRONMENT COMMUNITY DEVELOPMENT COMMITTEE**

The Planning and Environment Community Development Committee shall consider and make recommendations on matters including, but not limited to:

- Budget Review
- Building
- Capital Facilities
- Current Use Assessment
- Development Regulations
- Environmental Issues
- Growth Management
- Park and School Impact Fees
- Parks
- Planning
- Review of Budget Proviso Compliance
- Review of Budget Mission Driven Objectives/Goals
- Shorelines
- Zoning

1 **PUBLIC WORKS ECONOMIC & INFRASTRUCTURE DEVELOPMENT**

2 **COMMITTEE**

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4 The Public Works Economic & Infrastructure Development Committee shall consider and make  
5 recommendations on matters including, but not limited to:

6 Budget Review

7 Economic Development

8 Franchises

9 Public Utilities

10 Public Works

11 Road Improvement Districts

12 Roads

13 Review of Budget Proviso Compliance

14 Review of Budget Mission Driven Objectives/Goals

15 Sewers

16 Solid Waste

17 Surface Water

18 Telecommunications

19 Traffic Impact Fees

20 Transportation Improvement Plan

21 Utility Local Improvement Districts

22 Water Districts

23 Other Water Issues

**PUBLIC SAFETY & HUMAN SERVICES COMMITTEE**

- 1
- 2 Animals
- 3 Assigned Counsel
- 4 Budget Review
- 5 Children, Youth, and Their Families
- 6 Community Services
- 7 Corrections
- 8 Courts
- 9 Criminal Justice
- 10 Emergency Management
- 11 Firearms Restricted Areas
- 12 Health
- 13 Human Services Issues
- 14 Juvenile Justice
- 15 Juvenile Services
- 16 LESA
- 17 Medical Examiner
- 18 Nuisance
- 19 Probation
- 20 Prosecuting Attorney
- 21 Public Safety
- 22 Review of Budget Proviso Compliance
- 23 Review of Budget Mission Driven Objectives/Goals
- 24 Senior Services
- 25 Sheriff
- 26 Watercraft
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1 **COMMITTEE OF THE WHOLE**

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3 The Committee of the Whole may be convened to review and make recommendations on the  
4 annual Budget of the County, or for any other purposes as determined by the Chair of the  
5 Council or the Rules and Operations Committee.

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7 **SELECT COMMITTEES**

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9 Select Committees of the Council may be created as the need arises. Select Committees and  
10 their Memberships shall be established by duly adopted Resolutions of the Council.