



## TRUST AND AGENCY FUNDS

*Trust And Agency Funds* are used by *Pierce County* in its fiduciary capacity as trustee or agent for assets held for other governments, special districts, other county funds, private organizations and individuals. *Agency Funds* do not require annual budgets.

**Trust Funds** – The county has six expendable and one nonexpendable trust funds. The expendable trust funds are accounted for in essentially the same manner as governmental funds. The nonexpendable trust fund is basically accounted for in the same manner as a proprietary fund since capital maintenance is critical.

### **Expendable Trust Funds:**

**Detention Center Commissary** – To account for commissary operations provided solely for the convenience of the jail inmates. Proceeds are restricted to operations and maintenance of the commissary and/or prisoner welfare expenditures.

**Forfeited Bonds And Park Impact Fees** – To account for forfeited performance bonds and impact fees assessed to minimize the impact of new growth and development on public streets, parks, recreation facilities school facilities and certain fire protection facilities.

**Developer Participation And Impact Fees** – To account for fees charged to developers to fund future road improvements based upon the impact of specific developments on the surrounding roads.

**Medical Stabilization Reserve** – To account for medical insurance premium deposits and reimbursements. Assets in this account are used to stabilize medical insurance premium costs in all county operating funds.

**Parks And Recreation Donations And Gifts Fund** – To account for a variety of gifts and donations to the Parks and Recreation Department which are to be used for stipulated purposes.

**Lake Tapps Task Force** – To account for contributions from the Task Force which are to be used as directed by the Task Force for preservation of Lake Tapps as an important public resource.

### **Nonexpendable Trust Fund:**

**Recreation Association Trust Fund** – To account for a \$62,012 nonexpendable gift to the county. The investment income is available for Parks and Recreation Department recreational programs and improvements.

**Agency Funds** – Agency funds account for resources that are held by the county in a custodial capacity. There is no measurement of the results of operations. Disbursements from these funds are made in accordance with the applicable legislative enactment for each particular fund. There are two classifications of agency funds:

1. Funds used in the operations of *Pierce County* government, and
2. Funds used to account for resources of other governments and special districts.

### **1. Agency Funds – County Government**

**Superior Court Clerk's Fund** – To account for public deposits held by the Clerk of the Superior Court pending resolution of court action.

**District Courts Fund** – To account for public deposits held by the district courts pending resolution of court action.

**Jail Inmates Deposit Fund** – To account for jail inmate monies.



**Treasurer's Trust Fund** – To account for unclaimed effects and assets of deceased individuals.

**Foreclosed Property Tax Excess Fund** – To account for excess proceeds and related costs from foreclosed property sales.

**County Tax Title Property Fund** – To account for collection and distribution of tax title property proceeds.

**Clearing Funds:**

**Salary Clearing Fund** – Centralizes the issuing and redemption of payroll warrants.

**Claims Clearing Fund** – Centralizes the issuing and redemption of expenditure warrants.

**Warrant Clearing Fund** – Redeems warrants from salary and claims clearing funds presented by banks for payment.

**Sewer Billing Clearing Fund** – Receives monthly sewer payments before distribution to sewer customer accounts.

**Property Tax Overpayment Fund** – To account for property tax overpayment and subsequent disposition.

**Advance Property Tax Collections Fund** – To account for advance property tax payments and subsequent disposition.

**Undistributed Property Tax Fund** – To account for tax receipts and distribution to tax levy funds.

**Real Estate Excise Tax Fund** – To account for excise tax collections and payment to the State of Washington.

**Treasurer's Suspense Fund** – To account for various types of receipts that require further clarification before distribution can be made to appropriate funds and/or governmental units.

**Payroll Benefit Suspense Fund** – To account for employee and county benefit contributions and subsequent payments to providers.

**Abandoned Property Fund** – To account for unclaimed intangible property for which the county is the paying agent.

**Remann Hall Childrens Fund** – To account for donated money designated for the well-being of incarcerated youth at county juvenile detention facility.

**RICO Trust Fund** – To account for cash retained pending lawsuit settlement under the RICO statute.

**Tax Refunds Fund** – To account for court ordered property tax refunds. Funding is provided by annual property tax levies against the specific taxing district involved in accordance with R.C.W. 84.68.030.

**2. Agency Funds – Special Districts/Other Governments:**

The county utilizes agency funds to account for resources that it holds for other governments or special districts. These funds are used as clearinghouses and have no revenues or fund balances.

**County-City Public Health** – A group of funds used to account for the *Pierce County* and City of Tacoma joint Health Department operations recorded by *Pierce County* in its capacity as treasurer.

**Pierce County Community Network** – A fund used to account for activities of the Pierce County Community Network, a nonprofit organization established under the provisions of R.C.W. 70.190. *Pierce County* is fiscal agent for the Network.

**State Of Washington** – As an agent of the state, the county uses a group of funds to account for collections and payments of taxes, fines, forfeits and fees to the State of Washington.



**Cities And Towns** – A group of funds used to account for collection and payment of property taxes and other remittances which the county distributes to cities and towns within *Pierce County* in accordance with R.C.W. 36.29.110.

**Port Of Tacoma** – A fund used to account for collection and payment of property taxes in accordance with R.C.W. 53.36.010.

**School Districts** – A agency funds are used to account for the county fiduciary responsibility as treasurer for sixteen school districts within *Pierce County* in accordance with R.C.W. 28A.58.440.

**Drainage Districts** – A group of funds used by the county to account for its fiduciary responsibility as treasurer for eleven drainage districts that are within *Pierce County* in accordance with R.C.W. 36.29.010.

**Water Districts** – In accordance with R.C.W. 57.20.140, the county uses agency funds to account for its fiduciary responsibility as treasurer for six water districts that are within *Pierce County*.

**Fire Protection Districts** – A group of funds used to account for the county's fiduciary responsibility as treasurer for twenty-six fire protection districts that are within *Pierce County* in accordance with R.C.W. 52.16.010.

**Sewer Districts** – Funds used to account for treasury activities of three sewer districts that are within *Pierce County* in accordance with R.C.W. 57.20.140.

**Park And Recreation Districts** – In accordance with R.C.W. 36.68.510, the county utilizes agency funds to account for its fiduciary responsibility as treasurer for five park districts that are within *Pierce County*.

**Rural Library District** – A fund used to account for the county's fiduciary responsibility as treasurer for the rural county library district in accordance with R.C.W. 27.12.070.

**Weed Control Districts** – Funds used to account for treasury activities of seven weed control districts within *Pierce County* in accordance with R.C.W. 17.04.250.

**Television Improvement District** – A fund used to account for the county's fiduciary responsibility as treasurer for the television improvement district in accordance with R.C.W. 36.95.160.

**Law Library** – A fund used to account for the county's fiduciary responsibility as treasurer for the law library in accordance with R.C.W. 27.24.



Butte Pit Before Wetland Construction



Butte Pit During Construction

Butte Pit was one of two sites constructed as mitigation for wetland impacts associated with the Construction of the Lake Tapps Parkway road project. Approximately 2.5 acres of wetland, which also functions as off-channel fish habitat, were created in this old Pierce County gravel pit.



Michelle Banonis Performing Water Quality Testing at Butte Pit



Butte Pit After Construction



**Trust And Agency Funds  
Combining Balance Sheet**  
At December 31, 2000

	Expendable Trust Funds	Nonexpendable Trust Funds	Agency Funds	Total
<b>ASSETS</b>				
Cash In Treasury Pool	\$ 1,389,624	\$ 180,151	\$ 80,352,998	\$ 81,922,773
Cash And Investments With Trustee	-	-	8,268,740	8,268,740
Investments, At Amortized Cost	4,340,500	-	339,252,575	343,593,075
Assessments Receivable, Delinquent	-	-	1,285,637	1,285,637
Taxes Receivable, Delinquent	-	-	27,965,081	27,965,081
Account Receivable	3,500	-	979,719	983,219
Accrued Interest Receivable	39,052	-	-	39,052
Due From Other Funds	16,687	-	1,036,083	1,052,770
Due From Other Governments	-	-	34,530	34,530
Inventory, At Cost	21,624	-	-	21,624
Contracts Receivable	-	-	320,411	320,411
<b>TOTAL ASSETS</b>	<b>\$ 5,810,987</b>	<b>\$ 180,151</b>	<b>\$ 459,495,774</b>	<b>\$ 465,486,912</b>
<b>LIABILITIES AND FUND BALANCES</b>				
<b>Liabilities</b>				
Warrants Payable	\$ -	\$ -	\$ 39,323,736	\$ 39,323,736
Vouchers And Accounts Payable	29,941	-	968,613	998,554
Due To Other Funds	96,215	-	20	96,235
Due To Note Holders	-	-	428,749	428,749
Accrued Wages And Benefits Payable	1,885	-	-	1,885
Custodial Accounts	-	-	27,729,003	27,729,003
Due To Special Districts/Other Governments	-	-	391,045,653	391,045,653
<b>Total Liabilities</b>	<b>128,041</b>	<b>-</b>	<b>459,495,774</b>	<b>459,623,815</b>
<b>Fund Balances</b>				
Reserved For Inventories	21,624	-	-	21,624
Reserved For Specific Program Use	5,646,145	-	-	5,646,145
Reserved For Gifts And Endowments	15,177	62,012	-	77,189
Unreserved	-	118,139	-	118,139
<b>Total Fund Balance</b>	<b>5,682,946</b>	<b>180,151</b>	<b>-</b>	<b>5,863,097</b>
<b>TOTAL LIABILITIES AND FUND BALANCES</b>	<b>\$ 5,810,987</b>	<b>\$ 180,151</b>	<b>\$ 459,495,774</b>	<b>\$ 465,486,912</b>



**Expendable Trust Funds  
Combining Balance Sheet**

At December 31, 2000

Page 1 of 2

	<u>Detention Center Commissary</u>	<u>Developers Participation And Impact Fees</u>	<u>Forfeited Bonds And Parks Impact Fees</u>
<b>ASSETS</b>			
Cash In Treasury Pool	\$ 87,297	\$ 48,877	\$ 670,759
Investments, At Amortized Cost	300,000	640,500	3,400,000
Accounts Receivable	-	-	3,500
Accrued Interest Receivable	256	338	38,458
Due From Other Funds	1,687	-	-
Inventory, At cost	21,624	-	-
<b>TOTAL ASSETS</b>	<u>\$ 410,864</u>	<u>\$ 689,715</u>	<u>\$ 4,112,717</u>
<b>LIABILITIES AND FUND BALANCES</b>			
<b>Liabilities</b>			
Vouchers Payable	\$ 22,296	\$ -	\$ 250
Due To Other Funds	577	10,194	85,444
Accrued Wages And Benefits Payable	1,885	-	-
<b>Total Liabilities</b>	<u>24,758</u>	<u>10,194</u>	<u>85,694</u>
<b>Fund Balances</b>			
Reserved For Inventories	21,624	-	-
Reserved For Specific Program Use	364,482	679,521	4,027,023
Reserved For Gifts And Endowments	-	-	-
<b>Total Fund Balances</b>	<u>386,106</u>	<u>679,521</u>	<u>4,027,023</u>
<b>TOTAL LIABILITIES AND FUND BALANCES</b>	<u>\$ 410,864</u>	<u>\$ 689,715</u>	<u>\$ 4,112,717</u>



**Expendable Trust Funds  
Combining Balance Sheet**

At December 31, 2000

Page 2 of 2

<u>Medical Stabilization Reserve</u>	<u>Parks And Recreation Donations And Gifts</u>	<u>Lake Tapps Task Force</u>	<u>Total</u>
\$ 559,981	\$ 15,177	\$ 7,533	\$ 1,389,624
-	-	-	4,340,500
-	-	-	3,500
-	-	-	39,052
15,000	-	-	16,687
-	-	-	21,624
<u>\$ 574,981</u>	<u>\$ 15,177</u>	<u>\$ 7,533</u>	<u>\$ 5,810,987</u>
\$ 7,395	\$ -	\$ -	\$ 29,941
-	-	-	96,215
-	-	-	1,885
<u>7,395</u>	<u>-</u>	<u>-</u>	<u>128,041</u>
-	-	-	21,624
567,586	-	7,533	5,646,145
-	15,177	-	15,177
<u>567,586</u>	<u>15,177</u>	<u>7,533</u>	<u>5,682,946</u>
<u>\$ 574,981</u>	<u>\$ 15,177</u>	<u>\$ 7,533</u>	<u>\$ 5,810,987</u>



**Expendable Trust Funds**  
**Combining Statement Of Revenues, Expenditures And Changes In Fund Balances**  
 For The Year Ended December 31, 2000

Page 1 of 2

	<b>Detention Center Commissary</b>	<b>Developers Participation And Impact Fees</b>	<b>Forfeited Bonds And Parks Impact Fees</b>
<b>REVENUES</b>			
Charges For Services	\$ 641,328	\$ 280,232	\$ 715,425
Fines And Forfeits	-	-	-
Donations	-	-	-
Interest	16,357	68,714	195,169
Miscellaneous	-	-	-
<b>TOTAL REVENUES</b>	<b>657,685</b>	<b>348,946</b>	<b>910,594</b>
<b>EXPENDITURES</b>			
Current			
General Government	-	1,287,780	-
Public Safety	561,738	-	-
Physical Environment	-	-	-
Culture And Recreation	-	-	85,323
<b>TOTAL EXPENDITURES</b>	<b>561,738</b>	<b>1,287,780</b>	<b>85,323</b>
<b>EXCESS OF REVENUES OVER (UNDER) EXPENDITURES</b>	<b>95,947</b>	<b>(938,834)</b>	<b>825,271</b>
Operating Transfers In	-	-	-
<b>FUND BALANCES - Beginning Of Year</b>	<b>283,772</b>	<b>1,618,355</b>	<b>3,201,752</b>
Increase in Reserves	6,387	-	-
<b>FUND BALANCES - End Of Year</b>	<b>\$ 386,106</b>	<b>\$ 679,521</b>	<b>\$ 4,027,023</b>



**Expendable Trust Funds**  
**Combining Statement Of Revenues, Expenditures And Changes In Fund Balances**  
 For The Year Ended December 31, 2000  
 Page 2 of 2

<u>Medical Stabilization Reserve</u>	<u>Parks And Recreation Donations And Gifts</u>	<u>Lake Tapps Task Force</u>	<u>Total</u>
\$ 19,384	\$ -	\$ -	\$ 1,656,369
-	-	-	-
-	8,181	112,104	120,285
47,476	-	-	327,716
31,981	-	-	31,981
<u>98,841</u>	<u>8,181</u>	<u>112,104</u>	<u>2,136,351</u>
951,720	-	-	2,239,500
-	-	-	561,738
-	-	107,648	107,648
-	2,993	-	88,316
<u>951,720</u>	<u>2,993</u>	<u>107,648</u>	<u>2,997,202</u>
(852,879)	5,188	4,456	(860,851)
30,000	-	-	30,000
1,390,465	9,989	3,077	6,507,410
-	-	-	6,387
<u>\$ 567,586</u>	<u>\$ 15,177</u>	<u>\$ 7,533</u>	<u>\$ 5,682,946</u>



**Recreation Association Trust  
Nonexpendable Trust Fund  
Balance Sheet**

At December 31, 2000

<b>ASSETS</b>	
Cash In Treasury Pool	\$ 180,151
<b>TOTAL ASSETS</b>	<u>\$ 180,151</u>
<b>LIABILITIES AND FUND BALANCE</b>	
<b>Total Liabilities</b>	<u>\$ -</u>
<b>Fund Balance</b>	
Reserved For Gifts And Endowments	62,012
Unreserved	<u>118,139</u>
<b>Total Fund Balance</b>	<u>180,151</u>
<b>TOTAL LIABILITIES AND FUND BALANCE</b>	<u>\$ 180,151</u>

**Statement Of Revenues, Expenditures And Changes In Fund Balance**  
For The Year Ended December 31, 2000

<b>REVENUES</b>	
Interest Revenue	\$ 8,656
<b>TOTAL REVENUES</b>	<u>8,656</u>
<b>TOTAL EXPENDITURES</b>	<u>-</u>
<b>OPERATING INCOME</b>	8,656
<b>FUND BALANCE - Beginning Of Year</b>	<u>171,495</u>
<b>FUND BALANCE - End Of Year</b>	<u>\$ 180,151</u>



**Recreation Association Trust  
Nonexpendable Trust Fund  
Statement Of Cash Flows**  
For The Year Ended December 31, 2000

**CASH FLOWS FROM INVESTING ACTIVITIES:**

Proceeds From Sale Of Investments	\$ 3,895,000
Purchase Of Investments	(3,745,000)
Interest Income From Investments	<u>8,751</u>
<b>NET CASH PROVIDED BY INVESTING ACTIVITIES</b>	<u>158,751</u>
<b>NET INCREASE IN CASH AND CASH EQUIVALENTS</b>	158,751
<b>CASH AND CASH EQUIVALENTS - Beginning Of Year</b>	<u>21,400</u>
<b>CASH AND CASH EQUIVALENTS - End Of Year</b>	<u><u>\$ 180,151</u></u>

**RECONCILIATION OF OPERATING INCOME TO  
NET CASH PROVIDED BY OPERATING ACTIVITIES:**

<b>Operating Income</b>	<u>\$ 8,656</u>
<b>Adjustments To Reconcile Operating Income To Net Cash Provided By Operating Activities:</b>	
Interest	(8,751)
Decrease In Assets:	
Receivables	100
Decrease In Liabilities:	
Due To Other Funds	<u>(5)</u>
<b>Total Adjustments</b>	<u>(8,656)</u>
<b>NET CASH PROVIDED BY OPERATING ACTIVITIES</b>	<u><u>\$ -</u></u>



**County Agency Funds**  
**Combining Statement Of Changes In Assets And Liabilities**  
 For The Year Ended December 31, 2000  
 Page 1 of 2

	Agency Funds - County Government			Balance 12-31-00
	Balance 01-01-00	Increases	Decreases	
<b>ASSETS</b>				
Cash In Treasury Pool	\$ 21,805,082	\$ 1,494,198,804	\$ 1,487,029,385	\$ 28,974,501
Cash And Investments With Trustee Investments, At Amortized Cost	4,128,756	4,172,504	32,520	8,268,740
Assessments Receivable, Delinquent	-	-	-	-
Taxes Receivable, Delinquent	51,650	159,274	33,219	177,705
Account Receivable	310	801,909	89,961	712,258
Due From Other Funds	674,298	1,040,024	678,239	1,036,083
Due From Other Governments	1,465	2,476	1,465	2,476
Contracts Receivable	77,979	338,784	96,352	320,411
<b>TOTAL ASSETS</b>	<u>\$ 26,739,540</u>	<u>\$ 1,500,713,775</u>	<u>\$ 1,487,961,141</u>	<u>\$ 39,492,174</u>
<b>LIABILITIES</b>				
Warrants Payable	\$ 10,698,734	\$ 386,112,642	\$ 385,363,051	\$ 11,448,325
Vouchers And Accounts Payable	898,346	6,494,582	7,255,807	137,121
Due To Other Funds	110	30	120	20
Due To Note Holders	-	-	-	-
Custodial Accounts	15,090,700	1,122,335,148	1,109,696,845	27,729,003
Due To Special Districts/Other Governments	51,650	159,275	33,220	177,705
<b>TOTAL LIABILITIES</b>	<u>\$ 26,739,540</u>	<u>\$ 1,515,101,677</u>	<u>\$ 1,502,349,043</u>	<u>\$ 39,492,174</u>



**County Agency Funds**  
**Combining Statement Of Changes In Assets And Liabilities**  
 For The Year Ended December 31, 2000  
 Page 2 of 2

Agency Funds - Special Districts/Other Governments				Total			
Balance 01-01-00	Increases	Decreases	Balance 12-31-00	Balance 01-01-00	Increases	Decreases	Balance 12-31-00
\$ 46,346,096	\$ 3,820,924,930	\$ 3,815,892,529	\$ 51,378,497	\$ 68,151,178	\$ 5,315,123,734	\$ 5,302,921,914	\$ 80,352,998
-	-	-	-	4,128,756	4,172,504	32,520	8,268,740
280,125,472	2,391,867,682	2,332,740,579	339,252,575	280,125,472	2,391,867,682	2,332,740,579	339,252,575
1,445,481	5,529,228	5,689,072	1,285,637	1,445,481	5,529,228	5,689,072	1,285,637
25,293,918	20,792,355	18,298,897	27,787,376	25,345,568	20,951,629	18,332,116	27,965,081
241,510	5,955,752	5,929,801	267,461	241,820	6,757,661	6,019,762	979,719
-	27,500	27,500	-	674,298	1,067,524	705,739	1,036,083
35,212	193,305	196,463	32,054	36,677	195,781	197,928	34,530
-	-	-	-	77,979	338,784	96,352	320,411
<u>\$ 353,487,689</u>	<u>\$ 6,245,290,752</u>	<u>\$ 6,178,774,841</u>	<u>\$ 420,003,600</u>	<u>\$ 380,227,229</u>	<u>\$ 7,746,004,527</u>	<u>\$ 7,666,735,982</u>	<u>\$ 459,495,774</u>
\$ 22,970,263	\$ 749,210,071	\$ 744,304,923	\$ 27,875,411	\$ 33,668,997	\$ 1,135,322,713	\$ 1,129,667,974	\$ 39,323,736
1,517,997	38,702,485	39,388,990	831,492	2,416,343	45,197,067	46,644,797	968,613
-	2,900	2,900	-	110	2,930	3,020	20
4,858,252	108,537	4,538,040	428,749	4,858,252	108,537	4,538,040	428,749
-	-	-	-	15,090,700	1,122,335,148	1,109,696,845	27,729,003
<u>324,141,177</u>	<u>1,531,646,306</u>	<u>1,464,919,535</u>	<u>390,867,948</u>	<u>324,192,827</u>	<u>1,531,805,581</u>	<u>1,464,952,755</u>	<u>391,045,653</u>
<u>\$ 353,487,689</u>	<u>\$ 2,319,670,299</u>	<u>\$ 2,253,154,388</u>	<u>\$ 420,003,600</u>	<u>\$ 380,227,229</u>	<u>\$ 3,834,771,976</u>	<u>\$ 3,755,503,431</u>	<u>\$ 459,495,774</u>