

# MEMORANDUM

**To:** All Recording Customers  
**From:** Jan Shabro, Auditor  
Lisa Drury, Recording Manager  
**Date:** May 1, 2009  
**Re:** **Fee Increase - Effective July 26, 2009**

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## **HB 2331 - Amends RCW 36.22.179 - \$20.00 increase in existing document recording fees through 2013 for services for the homeless**

Effective for documents recorded after July 26, 2009 (a Sunday), the \$10.00 homeless housing fees currently included in Washington State's document recording fees will increase to \$30.00. This will result in a fee increase of \$20.00 for most standard recorded documents.

Documents excluded from the homeless housing fees are:

- Birth/Death/Marriage/Divorce records
- Assignments or substitutions of previously recorded deeds of trust, as indicated below:
  - Assignments of Deed of Trust
  - Substitutions of Trustee
  - Appointment of Successor Trustee
  - Resignation of Trustee
  - Resignation and Appointment of Successor Trustee
- Documents otherwise exempted from a recording fee by state law

A revised fee sheet is attached. These fees are not currently in effect. Please do not use the new fee structure for documents that will record prior to July 27<sup>th</sup>.

Please contact Lisa at 253-798-2118 or [edrury@co.pierce.wa.us](mailto:edrury@co.pierce.wa.us) with questions or concerns.



### **Pierce County Auditor's Office, Jan Shabro, Auditor**

Lisa Drury, Manager, Recording/Licensing/Animal Services  
2401 S 35<sup>th</sup> St, Room 200, Tacoma WA 98409-7414  
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# Pierce County

## Auditor's Office

### PIERCE COUNTY AUDITOR'S FEE SCHEDULE

**Effective July 26, 2009**

(Revised July 2009)

**Jan Shabro**  
Pierce County Auditor

**Deryl McCarty**  
Chief Deputy Auditor

**Mary Schmidtke**  
Fiscal Manager

**Mike Fitta**  
Information Technology  
Specialist

**Steve Kosche**  
Department Information  
Technology Specialist

**Lori Augino**  
Elections Manager

**Michael Rooney**  
Elections Supervisor

**Lisa Drury**  
Licensing/Recording  
Animal Services Manager

**Patti Shay**  
Licensing Supervisor

**Tim Anderson**  
Animal Control  
Supervisor

#### RECORDING FEES

- ❖ Recording of all instruments **except** those listed below, **1st page**..... \$62.00
- ❖ Recording of **ONLY** those instruments with the following titles, **1st page**:
  - Appointment of Successor Trustee..... \$14.00
  - Assignment of Deed of Trust..... \$14.00
  - Resignation of Trustee..... \$14.00
  - Substitution of Trustee..... \$14.00
  - Resignation & Appointment of Successor Trustee..... \$28.00
  - Recorded Death/Birth/Marriage/Divorce Records..... \$32.00
  - Deed of Trust..... \$63.00
- ❖ Each additional page for all of the above..... \$1.00
- ❖ Recording Affidavits of Minor Correction..... \$128.00
- ❖ Recording plats and condos, up to 40 lots & 5 seals..... \$128.00
  - Add 50¢ per additional lot & \$1.00 per additional seal
- ❖ Recording cemetery plats, up to 40 lots & 5 seals..... \$128.00
  - Add 25¢ per additional lot & \$1.00 per additional seal
- ❖ Recording surveys, site plans, short plats or large lots..... \$128.00
  - Each additional page..... \$5.00
- ❖ Recording Non-Standard documents (in addition to regular fee)..... \$50.00
- ❖ Recording of Military Separation Record -- Form DD214..... No Fee
- ❖ Recording of "Request for Exemption from Public Disclosure of Military Discharge Papers"..... \$7.00
- ❖ Recording of multiple transaction instruments, for each title/transaction after the first: \$14.00, \$32.00, \$62.00, or \$63.00 (depending upon document title, see above)

#### REAL ESTATE EXCISE TAX FEES

- ❖ Processing tax-free excise tax affidavits..... \$10.00
- ❖ Processing excise tax affidavits with tax owing of 1¢ to \$4.99..... \$10.00 less tax
- ❖ Processing taxable excise tax affidavits..... \$5.00 plus tax

**Real Estate Excise tax/excise fees must be separate from Recording fees.**

**Cash or checks are acceptable for all Recording or Excise transactions.**

#### MISCELLANEOUS FEES

- ❖ Certified photocopies, legal size or less, 1<sup>st</sup> page per document..... \$3.00
  - Each additional page..... \$1.00
- ❖ Photocopies, legal size or less, per page..... \$1.00
- ❖ Map copies, 18" x 24", per 1<sup>st</sup> page Bond ..... \$3.00
  - Each additional page, Bond..... \$1.00
- ❖ Map copies, 18" x 24", per page, Mylar..... \$5.00
- ❖ Map copies, 18" x 24", per page, Vellum..... \$4.00
- ❖ Searching records, including UCC searches, per hour..... \$8.00
  - (search fee does not include copies - see above for copy fees)

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[www.piercecountywa.org/auditor](http://www.piercecountywa.org/auditor)

Administration  
P 253.798.3189  
F 253.798.3182

Elections  
P 253.798.8683  
F 253.798.2761  
P 800.446.4979

Recording  
P 253.798.7440  
F 253.798.2623

Licensing  
P 253.798.3649  
F 253.798.3701

Animal Control  
P 253.798.7387  
F 253.798.7004