

Annual Report Rating Tool Matrix

[---Minor Questions---][-----Major Questions-----]

	TOTALLY	AGREE, CLEAR, USEFUL OR REASONABLE	SOMEWHAT	NOT
Historical Data presentation (AGREE) Max Points = 3	<ul style="list-style-type: none"> • Clear & easy to understand • Trends or complications were presented • A priority question was identified. Score = 3	<ul style="list-style-type: none"> • Minor questions about historical data • Trends or complications were presented Score = 2	<ul style="list-style-type: none"> • A Major question about historical data • Trends or complications were vague Score = 1	<ul style="list-style-type: none"> • Major questions about historical data • Trends or complications were not presented • Outcome data was not used Score = 0
Primary Learning (CLEAR) Max Points = 2	<ul style="list-style-type: none"> • Understood the learnings • Learnings are in context of the priority question. Score = 2	<ul style="list-style-type: none"> • Understood the learnings • Minor questions about the learnings Score = 2	<ul style="list-style-type: none"> • A Major question about the learnings • Learnings were presented Score = 1	<ul style="list-style-type: none"> • Major questions about the learnings • Did not understand the learnings presented • Learnings were not presented Score = 0
Learnings to Future Plans (USEFUL) Max Points = 3	<ul style="list-style-type: none"> • Learnings were useful • Learnings directly related to the performance measures data • Learnings were linked to future plans Score = 3	<ul style="list-style-type: none"> • Learnings were used • Minor questions about connection to the data or future plans • Relationship to learnings and data was present • Linkage to future plans was present Score = 2	<ul style="list-style-type: none"> • Learnings were used • Learnings did not relate to the performance measure data or were not linked to future plans • A major question about the connections was identified Score = 1	<ul style="list-style-type: none"> • Learnings were not used • Learnings did not relate to the performance measure data and were not linked to future plans • Major questions about the connections were identified Score = 0
Future Plans (REASONABLE) Max Points = 2	<ul style="list-style-type: none"> • Clear presentation of future actions • Learnings were used • General time frames were presented and made sense 	<ul style="list-style-type: none"> • Presentation of future actions • Learnings were used • General time frames were presented and made sense • Minor questions were identified 	<ul style="list-style-type: none"> • Presentation of future actions • Learnings were partially used • General time frames were not presented or didn't make sense • A Major question was identified 	<ul style="list-style-type: none"> • Presentation of future actions and • Learnings were not used • General time frames were not presented or didn't make sense • Major questions were identified OR • No presentation of future

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	Score = 2	Score = 2	Score = 1	actions Score = 0
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A. The historical (18 months) data indicates that the program is using outcome data to learn about their program. (GQ - 1)

Totally Agree: The historical presentation of data was clear and easily understood. It was impossible to misinterpret the data. A priority question was identified. The accompanying narrative indicates that the program is aware of trends, or complications in the historical data set.

Agree: The historical presentation of data was mostly clear and easy to understand. A **minor question** or two popped up that the reader couldn't quite answer. The narrative indicates that the program is aware of trends or complications in the historical data set.

Somewhat Agree: The historical presentation of data was not very clear and led to **one major or more than two minor questions**. The narrative indicates that the program is somewhat aware of trends or complications in the historical data set.

Not Agree: The historical presentation of data was not very clear and led to many **major questions**. The narrative does **not** indicate that the program is aware of trends or complications in the historical data set. Outcome data was not used in the historical data set.

B. The primary learning in the OBE report was clear. (GQ - 2)

Very Clear: The primary learning was clear and easily understood. It was impossible to miss the learning. The learnings were within the context of the priority question.

Clear: The primary learning was mostly clear and easy to understand. A **minor question** or two popped up that the reader couldn't quite answer.

Somewhat Clear: The primary learning not very clear and led to **one major or more than two minor questions**. At least one learning was presented.

Not Clear: The primary learning was not very clear and led to **major questions** that the rater was unable to understand the learning presented or no learnings were identified.

C. The learnings described in the OBE report were useful for the purpose of making future plans. (GQ- 3)

Very Useful: The learnings were very useful, directly related to the data and logically linked to the program's future plans.

Useful: The learnings were mostly useful, directly related to the data and logically linked to the program's future plans. A **minor question** or two popped up that the reader couldn't quite answer.

Somewhat Useful: The learnings were useful, but either didn't relate to the data **or** were not logically linked to the program's future plans. **One major or more than two minor** questions were identified by the rater.

Not Useful: The learnings were not useful, they didn't relate to the data **and** were not logically linked to the program's future plans. **Major** questions were identified by the rater.

D. The OBE report described a reasonable plan to use the learnings in the future. (GQ - 4)

Very Reasonable: The future plans used the program's learning, time frames were presented that were reasonable and easily understood. It was impossible to misunderstand.

Reasonable: The future plans used the program's learning, and time frames were presented. A **minor question** or two popped up that the reader couldn't quite answer.

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Somewhat Reasonable: *The future plans used some of the program's learning. Time frames were not presented **or** were hard to understand. **One major or more than two minor** questions popped up that the reader couldn't answer.*

Not Reasonable: *The presentation of future plans did not use any of the program's learning. Time frames were not presented or were difficult to understand. **Major questions** were evident that the reader could not answer. **OR** No presentation of future plans.*