

## Annual Report Rating Tool Matrix

[---Minor Questions---][-----Major Questions-----]

	<b>TOTALLY</b>	<b>AGREE, CLEAR, USEFUL OR REASONABLE</b>	<b>SOMEWHAT</b>	<b>NOT</b>
Historical Data presentation (AGREE) Max Points = 3	<ul style="list-style-type: none"> <li>• Clear &amp; easy to understand</li> <li>• Trends or complications were presented</li> <li>• A priority question was identified.</li> </ul> Score = 3	<ul style="list-style-type: none"> <li>• Minor questions about historical data</li> <li>• Trends or complications were presented</li> </ul> Score = 2	<ul style="list-style-type: none"> <li>• A Major question about historical data</li> <li>• Trends or complications were vague</li> </ul> Score = 1	<ul style="list-style-type: none"> <li>• Major questions about historical data</li> <li>• Trends or complications were not presented</li> <li>• Outcome data was not used</li> </ul> Score = 0
Primary Learning (CLEAR) Max Points = 2	<ul style="list-style-type: none"> <li>• Understood the learnings</li> <li>• Learnings are in context of the priority question.</li> </ul> Score = 2	<ul style="list-style-type: none"> <li>• Understood the learnings</li> <li>• Minor questions about the learnings</li> </ul> Score = 2	<ul style="list-style-type: none"> <li>• A Major question about the learnings</li> <li>• Learnings were presented</li> </ul> Score = 1	<ul style="list-style-type: none"> <li>• Major questions about the learnings</li> <li>• Did not understand the learnings presented</li> <li>• Learnings were not presented</li> </ul> Score = 0
Learnings to Future Plans (USEFUL) Max Points = 3	<ul style="list-style-type: none"> <li>• Learnings were useful</li> <li>• Learnings directly related to the performance measures data</li> <li>• Learnings were linked to future plans</li> </ul> Score = 3	<ul style="list-style-type: none"> <li>• Learnings were used</li> <li>• Minor questions about connection to the data or future plans</li> <li>• Relationship to learnings and data was present</li> <li>• Linkage to future plans was present</li> </ul> Score = 2	<ul style="list-style-type: none"> <li>• Learnings were used</li> <li>• Learnings did not relate to the performance measure data <b>or</b> were not linked to future plans</li> <li>• A major question about the connections was identified</li> </ul> Score = 1	<ul style="list-style-type: none"> <li>• Learnings were not used</li> <li>• Learnings did not relate to the performance measure data <b>and</b> were not linked to future plans</li> <li>• Major questions about the connections were identified</li> </ul> Score = 0
Future Plans (REASONABLE) Max Points = 2	<ul style="list-style-type: none"> <li>• Clear presentation of future actions</li> <li>• Learnings were used</li> <li>• General time frames were presented and made sense</li> </ul>	<ul style="list-style-type: none"> <li>• Presentation of future actions</li> <li>• Learnings were used</li> <li>• General time frames were presented and made sense</li> <li>• Minor questions were identified</li> </ul>	<ul style="list-style-type: none"> <li>• Presentation of future actions</li> <li>• Learnings were partially used</li> <li>• General time frames were not presented or didn't make sense</li> <li>• A Major question was identified</li> </ul>	<ul style="list-style-type: none"> <li>• Presentation of future actions <b>and</b></li> <li>• Learnings were not used</li> <li>• General time frames were not presented or didn't make sense</li> <li>• Major questions were identified <b>OR</b></li> <li>• No presentation of future</li> </ul>

# Annual Report Rating Tool Matrix

[---Minor Questions---][-----Major Questions-----]

	Score = 2	Score = 2	Score = 1	actions Score = 0
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## Annual Report Rating Tool Matrix

### A. The historical (18 months) data indicates that the program is using outcome data to learn about their program. (GQ - 1)

*Totally Agree:* The historical presentation of data was clear and easily understood. It was impossible to misinterpret the data. A priority question was identified. The accompanying narrative indicates that the program is aware of trends, or complications in the historical data set.

*Agree:* The historical presentation of data was mostly clear and easy to understand. A **minor question** or two popped up that the reader couldn't quite answer. The narrative indicates that the program is aware of trends or complications in the historical data set.

*Somewhat Agree:* The historical presentation of data was not very clear and led to **one major or more than two minor questions**. The narrative indicates that the program is somewhat aware of trends or complications in the historical data set.

*Not Agree:* The historical presentation of data was not very clear and led to many **major questions**. The narrative does **not** indicate that the program is aware of trends or complications in the historical data set. Outcome data was not used in the historical data set.

### B. The primary learning in the OBE report was clear. (GQ - 2)

*Very Clear:* The primary learning was clear and easily understood. It was impossible to miss the learning. The learnings were within the context of the priority question.

*Clear:* The primary learning was mostly clear and easy to understand. A **minor question** or two popped up that the reader couldn't quite answer.

*Somewhat Clear:* The primary learning not very clear and led to **one major or more than two minor questions**. At least one learning was presented.

*Not Clear:* The primary learning was not very clear and led to **major questions** that the rater was unable to understand the learning presented or no learnings were identified.

### C. The learnings described in the OBE report were useful for the purpose of making future plans. (GQ- 3)

*Very Useful:* The learnings were very useful, directly related to the data and logically linked to the program's future plans.

*Useful:* The learnings were mostly useful, directly related to the data and logically linked to the program's future plans. A **minor question** or two popped up that the reader couldn't quite answer.

*Somewhat Useful:* The learnings were useful, but either didn't relate to the data **or** were not logically linked to the program's future plans. **One major or more than two minor** questions were identified by the rater.

*Not Useful:* The learnings were not useful, they didn't relate to the data **and** were not logically linked to the program's future plans. **Major** questions were identified by the rater.

### D. The OBE report described a reasonable plan to use the learnings in the future. (GQ - 4)

*Very Reasonable:* The future plans used the program's learning, time frames were presented that were reasonable and easily understood. It was impossible to misunderstand.

*Reasonable:* The future plans used the program's learning, and time frames were presented. A **minor question** or two popped up that the reader couldn't quite answer.

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*Somewhat Reasonable:*      *The future plans used some of the program's learning. Time frames were not presented **or** were hard to understand. **One major or more than two minor** questions popped up that the reader couldn't answer.*

*Not Reasonable:*      *The presentation of future plans did not use any of the program's learning. Time frames were not presented or were difficult to understand. **Major questions** were evident that the reader could not answer. **OR** No presentation of future plans.*