



July 5, 2011

Dear Pierce County CDBG & ESG Funded Agencies:

As noted in the June 1, 2011 letter from the Pierce County Community Partners, Pierce County will be piloting a change to the Annual Report documents for agencies currently participating in the Outcome Based Evaluation (OBE) system. Pierce County will be the first of the partners to implement the new Program Outcome Report and will also be making the following changes to Pierce County's Outcomes/Accountability Process:

- Pierce County will no longer require agencies receiving CDBG/ESG funding to submit the Data Collection Worksheet, Semi-annual Data Sheets, or Common Report Form (annual report) to Pierce County.
- Instead, the attached Program Outcome Report will be required to be turned into Pierce County at the end of each contract period. The first report will be due July 29, 2011, for agencies receiving 2010 CDBG/ESG funds from Pierce County that currently have OBE requirements in their agreement. Please contact your contract staff person if you have any difficulty reporting your outcome achievement data July-June instead of Jan-Dec and/or meeting the July 29 deadline as Pierce County transitions to the new outcome system.
- The completed Program Outcome Report may be forwarded to the Pierce County Citizen's Advisory Board (CAB) with new CDBG/ESG applications for the program in subsequent years. This information may be used as part of the overall application score.
- Pierce County staff will be working with agencies funded for the 2011 CDBG/ESG funding cycle to complete the Program Outcome Report for the upcoming program year.
- During the annual monitoring visit of CDBG/ESG programs, Pierce County staff will verify the data collection system for the outcome selected.
- Ongoing technical assistance will be available to agencies on Outcomes or any other aspect of implementing your CDBG/ESG funded program.

Pierce County is committed to partnering with the Cities of Lakewood and Tacoma to support agencies accountability systems and to build efficiencies for funders and agencies. Lakewood, Tacoma and Pierce County will be inviting agencies to participate in reviewing the outcomes and indicators catalogs to identify the best measures by service area. This process, with opportunities to participate in the review, will be announced in the near future.

◆ Aging & Long Term Care ◆ Arts ◆ Chemical Dependency ◆ Community Action ◆ Community Development
◆ Developmental Disabilities ◆ Homelessness ◆ Housing ◆ Mental Health ◆ WSU Extension

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It is expected that Pierce County will continue to look for ways to streamline processes while still providing needed information on agency learning, improvements and successes to share with the community and for future funding decisions. We look forward to working with agencies on implementing outcomes and documenting the important work your program provides to Pierce County residents.

Sincerely,



Caroline Belleci
Program Specialist



Kelli O'Donnell
Program Specialist

Attachment: Pierce County Program Outcome Report

cc: File

