

# Section 1

## Plan Process Requirements

### ***Planning Process---Requirement §201.6(b):***

An open public involvement process is essential to the development of an effective plan.

### ***Documentation of the Planning Process---Requirements §201.6(b):***

In order to develop a more comprehensive approach to reducing the effects of natural disasters, the planning process **shall** include:

- (1) An opportunity for the public to comment on the plan during the drafting stage and prior to plan approval;
- (2) An opportunity for neighboring communities, local and regional agencies involved in hazard mitigation activities, and agencies that have the authority to regulate development, as well as businesses, academia and other private and non-profit interests to be involved in the planning process; and
- (3) Review and incorporation, if appropriate, of existing plans, studies, reports, and technical information.

### ***Documentation of the Planning Process---Requirements §201.6(c)(1):***

[The plan **shall** document] the planning process used to develop the plan, including how it was prepared, who was involved in the process, and how the public was involved.

- Does the plan provide a narrative description of the process followed to prepare the plan?
- Does the plan indicate who was involved and how they contributed to the planning process, including who led the development at the staff level and were there any external contributors such as contractors?
- Does the plan indicate how the public was involved?
- Was the public provided an opportunity to comment on the plan during the draft stage and prior to plan approval?
- Was there an opportunity for neighboring communities, agencies, businesses, academia, nonprofits, and other interested parties to be involved in the planning process?
- Does the planning process describe the review and incorporation, if appropriate, of existing plans, studies, reports, and technical information?

## SECTION 1

# REGION 5 HAZARD MITIGATION PLAN CITY OF TACOMA PROCESS SECTION

The Process Section – Section 1 is presented as a Master Section shared with all 48 jurisdictions and so is referenced here, but found in the main project documentation. The Process Section is a summation of every step taken to accomplish this project in its entirety.

In the Process Section you will find the following information:

- Team Meetings, Regional Meetings, Elected Official Meetings, Site Visits
- Public Information Meetings and Public Involvement Process
- Listing of all 48 jurisdictions and the representatives for those jurisdictions as broken down into four working groups
- Profile Section Process
- Capability Section Process
- Risk Assessment Process and Hazard Identification Process
- Mitigation Strategy Process
- Infrastructure Summary Process
- Plan Maintenance Process

Please refer to the Master Process Section for specific information on any of the above referenced items.