

**MEETING MINUTES
OF THE
PIERCE COUNTY REGIONAL COUNCIL
NOVEMBER 19, 2009 – 6:30 P.M.**

MEMBERS PRESENT

Mike Lonergan, Chair	City of Tacoma
Gene Cerino	City of Auburn
Pat Johnson	City of Buckley
Bobbi Allison	Town of Eatonville
Donna O’Ravez	City of Edgewood
Dick Godwin	City of Fife
Kathy McVay	City of Fircrest
Derek Young	City of Gig Harbor
Doug Richardson	City of Lakewood
Helen McGovern	City of Lakewood
Katrina Asay, Leonard Sanderson	City of Milton
Joe Pestinger	City of Orting
Roger Bush	Pierce County Council
Pat McCarthy	Pierce County Executive
Tim Farrell	Pierce County Council
John Knutsen	City of Puyallup
Rick Hansen	City of Puyallup
Ray Bourne	City of Roy
Ron Lucas	Town of Steilacoom
Matthew Richardson, Vice Chair	City of Sumner
Bill Baarsma	City of Tacoma
Lauren Walker	City of Tacoma
Debbie Klowski	City of University Place

MEMBERS ABSENT

James Rackley	City of Bonney Lake
Richie Morgan	Town of Carbonado
Larry Wilcox	City of DuPont
Pad Finnigan	City of Lakewood
Leanne Guier	City of Pacific
Joyce McDonald	Pierce County Council
Clare Petrich	Port of Tacoma
Peggy Levesque	Town of South Prairie
Vacant	Town of Ruston
Linda Bird	City of University Place
Janet Kepka	Town of Wilkeson

Non-members present:

Ryan Windish, GMCC Chair
Don Wickstrom
Ike Nwankwo, CTED
Dan Cardwell, PALS Staff

Ian Munce, GMCC Vice Chair
Norman Abbott, PSRC
Jim Halmo, Citizen
Sean Gaffney, PALS Staff

Mike Lonergan, Chair of the PCRC, called the meeting to order at 6:40 p.m. A quorum was present. He was very sad to announce councilmember George Dill, Puyallup Councilmember died of a heart attack this morning. There was a moment of silence in his honor.

Pat O'Neill has retired from University Place and resigned as TCC Chair. Don Wickstrom, City of Lakewood, announced he has been appointed Interim Chair. The group is in the process of creating/establishing operating procedures.

GMCC Report

Ryan Windish, GMCC Chair, provided the report. The November and December meetings covered the following:

- Employment and Population/Housing Allocation
- Healthy Living Policies Presentation, Leslie Carroll, Tacoma/Pierce County Health Department
- Built Green® Program in Pierce County Presentation, Tiffany Speir, Master Builders Association
- Countywide Planning Policies - Buildable Lands
- Countywide Planning Policies - VISION 2040 Amendments Report
- Alternative Approach for Identifying Redevelopment Properties Presentation, Chris Mefford

Process for Adding Centers to CPP

Ryan Windish, GMCC Chair, provided the following memorandum which establishes a process:

Memorandum

DATE: November 13, 2009
TO: Pierce County Regional Council
FROM: Ryan Windish, Planning Manager, City of Sumner
RE: **Process for Adding Centers to the County-wide Planning Policies**



Amendments to the County-wide Planning Policies (CPPs) were recently adopted and finalized. The new CPPs contain updated criteria for centers and outline a process for designation of new centers in Pierce County. The policies speak to only a limited number of additional centers being designated and that the designations would only occur every two years.

This memo proposes a deadline for submitting a request for a centers designation and submittal requirements to amend the CPPs. The request will be submitted to the Pierce County Regional Council (PCRC).

The request (including the minimum criteria report and statement) shall be reviewed by the Growth Management Coordinating Committee (GMCC) for consistency with CPPs, the Transportation Coordination Committee (TCC) for consistency with transportation improvements plans of WSDOT, and with Pierce Transit's comprehensive plan. The coordinating committees shall provide joint recommendation to the PCRC.

Application Request Deadline: June 1, 2010. To be submitted to the PCRC.

Submittal Requirements

The County and any municipality in the County that desires to request a Metropolitan Center, Regional Growth Center, Countywide Center or Manufacturing / Industrial Center within its boundaries shall:

1. Define the area of the center in the local comprehensive plan and include policies aimed at focusing growth within the center and along corridors consistent with the applicable criteria in the CPPs.
2. Adopt regulations that reinforce the center's designation.

3. Show how target levels for housing and employment needed to achieve the benefit of a center will be met over the next twenty years, or beyond the 20 year time horizon, per the CPPs.
4. Submit a report demonstrating that the proposed center meets the minimum criteria for designation together with a statement and map describing the center, its consistency with the applicable CPPs, and how adopted regulations will serve the center. The report shall also address transit services as described in the CPPs.

The minimum designation criteria to establish a candidate center by type are as follows:

Metropolitan Center

Area: up to 1-1/2 square miles in size;

Capital Facilities: served by sanitary sewers;

Employment: a minimum of 25 employees per gross acre of non-residential lands with a minimum of 15,000 employees;

Population: a minimum of ten households per gross acre; and

Transit: serve as a focal point for regional and local transit services.

Regional Growth Center

Area: up to 1-1/2 square miles in size;

Capital Facilities: served by sanitary sewers;

Employment: a minimum of 2,000 employees;

Population: a minimum of seven households per gross acre; and

Transit: serve as a focal point for regional and local transit services.

In order to be designated a Regional Growth Center the center should meet the regional criteria and requirements including those in VISION 2040, the regional growth, economic and transportation strategy as may be amended and designated by the Puget Sound Regional Council.

After county-level designation occurs within the Countywide Planning Policies and until regional-level designation by the PSRC occurs the center shall be considered a “candidate” Regional Growth Center.

Countywide Center

Area: up to one square mile in size;

Capital Facilities: served by sanitary sewers;

Employment: a minimum of 1,000 employees;

Population: a minimum of 6 households per gross acre; and
Transit: serve as a focal point for local transit services.

Manufacturing / Industrial Center

Capital Facilities: served by sanitary sewers;

Employment: a minimum of 7,500 jobs and/or 2,000 truck trips per day; and

Transportation: within one mile of a state or federal highway or national rail line.

Timeline

Generally the process timeline for amending the CPPs is outlined as follows and will take between 12-14 months to complete:

- Application deadline: June 1, 2010
- PCRC review for completeness: June 2010
- GMCC and TCC review and recommendation: June-August 2010
- PCRC approval: Sept-October 2010
- Ratification by Jurisdictions: October 2010-April 2011
- Final County Council approval: May-June 2011

There was a brief discussion regarding the process.

Motion: (Rick Hansen, Bobbi Allison, second) - To approve the recommended timeline and Process for Adding Centers to the Countywide Planning Policies. The motion passed unanimously.

Election for Chair and Vice Chair

Ballots were distributed, tallied by Ian Munce and Dan Cardwell, and the Chair announced the 2010 Chair and Vice Chair as follows:

Chair:

Bobbi Allison

Vice Chair:

Katrina Asay

General Assembly Committee Appointments

A brief discussion took place regarding the duties of the committee and volunteers were requested.

Motion: (Bill Baarsma, Doug Richardson, second) - To appoint Bobbi Allison, Derek Young, and Rick Hansen to serve on the General Assembly Committee. The motion passed unanimously.

Committee Reports/Announcements

ZTA Board is seeking nominations for Position 2 (larger cities/towns). Currently, there is only one nomination, Jeff Hogan from City of Edgewood.

Executive Board and Operations Committee (Linda Bird, Rep. / Joe Pestinger, Alt.)

No report.

Transportation Policy Board (Katrina Asay, Rep. / Gene Cerino, Alt.)

Gene Cerino stated there has not been a vote on the preferred transportation alternatives. He encouraged jurisdictions to go the PSRC website and review and comment.

Growth Management Policy Board (Tom Smallwood, Rep. / James Rackley, Alt.)

Mike Lonergan stated there was a presentation regarding annexations and a report of regional centers. There are tools available to assist jurisdictions through PSRC and they would like to assist jurisdictions getting their Comprehensive Plans done even if the current due date is delayed by the State. Association of Cities is working on trying to change the deadline to 2011 Comprehensive Plan Update.

Economic Development District Board (Katrina Asay, Pad Finnigan, Alt.)

No report.

Special Recognition to PCRC members

Scott Malkuch, Edgewood - 4 years
Helen McGovern, Lakewood - 4 years
Tom Smallwood, Eatonville - 4 years

Bill Baarsma, Tacoma - 8 years
Gene Cerino, Auburn - 8 years
Pad Finnigan, Lakewood - 8 years
Mike Lonergan, Tacoma - 8 years
Linda Bird, University Place - 14 years

Announcements

Leonard Sanderson announced there is an opportunity to send a letter of support to the Tacoma Pierce County Health Department (TPCHD). The TPCHD sent a letter to all the jurisdictions regarding grant applications: the first application is regarding tobacco sensation and the second is for an obesity/healthy grant. The more letters of support contributes to a more successful chance of receiving the grant(s).

The meeting adjourned at 7:30 p.m.

F:\WPFILES\LONG\ADMIN\PCRC\2009\Minutes\111909 Meeting Minutes.doc