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APPROVED

DATE 11/9/10 BY CSC/SP

**PIERCE COUNTY CIVIL SERVICE COMMISSION  
MINUTES OF REGULAR MEETING  
Tuesday, September 14, 2010**

**AGENDA ITEM I: Call to Order**

The regular meeting of the Pierce County Civil Service Commission (PCCSC) for Sheriff's Employees was called to order at 5:08 p.m. on Tuesday, September 14, 2010. The meeting was held in Conference Room D, Hess Building, 901 Tacoma Avenue South, Tacoma, Washington.

**COMMISSIONERS PRESENT:** Commissioner Richard Sokolowski, Chair; Commissioner Gail Merritt-Smith; Commissioner Michael Branchini

**STAFF PRESENT:** Sandy Pietz, Chief Examiner; Phil Prettyman, Assistant Prosecuting Attorney

**AGENDA ITEM II: Approval of Minutes – June 8, 2010**

**It was moved by Commissioner Branchini and seconded by Commissioner Merritt-Smith to approve the minutes from the June 8, 2010, meeting. The motion carried.**

**AGENDA ITEM III: Classification Description Updates and Title Changes**

- Information Technology classifications


**It was moved by Commissioner Merritt Smith and seconded by Commissioner Branchini to add the new classifications of Department Computer Support Specialist 1, 2 and 3 and Computer Systems Business Analyst 2 to the Civil Service classification plan, adopt the classification descriptions for those classifications as presented by staff, and remove the classifications of Department Information Specialist 1, 2 and 3 from the classification plan. The motion carried.**

**NEXT MEETING:**

The next regular meeting of the Civil Service Commission is scheduled for October 12, 2010.

There being no further business the meeting was adjourned at 5:17 p.m.

Respectfully submitted:

  
Sandra L. Pietz  
Chief Examiner

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