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APPROVED

DATE 12/13/11 BY *St*

**PIERCE COUNTY CIVIL SERVICE COMMISSION
MINUTES OF SPECIAL MEETING
Tuesday, September 27, 2011**

AGENDA ITEM I: Call to Order

The special meeting of the Pierce County Civil Service Commission (PCCSC) for Sheriff's Employees was called to order at 5:00 p.m. on Tuesday, September 27, 2011. The meeting was held in Conference Room D, Hess Building, 901 Tacoma Avenue South, Tacoma, Washington.

COMMISSIONERS PRESENT: Commissioner Gail Merritt-Smith, Acting Chair;
Commissioner Linda Thomas

STAFF PRESENT: Sandy Pietz, Chief Examiner; Phil Prettyman, Assistant Prosecuting Attorney

AGENDA ITEM II: Animal Control Officer - Revision to Minimum Qualifications

Sandy Pietz explained that the Sheriff's Department and Auditor's Office have requested a change to the minimum qualifications for Animal Control Officer. She stated the requested change will accurately state the requirements for application for the position, and that she agrees with the proposed language.

Commissioner Thomas moved to approve the minimum requirement revised language in the classification description for Animal Control Officer, as attached. The motion was seconded and carried.

ADJOURN: The meeting adjourned at 5:01 p.m.

Respectfully submitted:

Sandra L. Pietz
Sandra L. Pietz
Chief Examiner

