

THUN FIELD ADVISORY COMMISSION

MEETING MINUTES

October 19, 2005

The Thun Field Advisory Commission (TFAC) met on the above date at 6:00 pm. The meeting location was Fire Station 69, 17210 110th Ave. E., Puyallup, WA. 98374.

1. CALL TO ORDER

The meeting was called to order at 6:00 pm.

2. ACCEPTANCE OF MINUTES

Minutes of the July 21, 2005 meeting were reviewed and accepted.

3. ATTENDANCE

A. Members Present

Tony Robinson	Chair
Bob Baltzell	Vice Chair

Michael Carson
Michael Esher (NV)
Robert Fay
Leon (Ben) Peters
Daryl Sams
Elizabeth (Betsy) Stubbs
Dr. David Thomas
Carl Vest

B. Members Absent

Patricia Drake (NV)
Wayne Flood (NV)
Jeffrey Pratt
Hugh Taylor (NV)

4. STANDING COMMITTEE REPORTS

There were no Standing Committees as of the date of this meeting.

5. AIRPORT ADMINISTRATORS REPORT

Michael Esher discussed/provided updates to the following;

- A. Bruce Thun Award – Mr. Thun recently received one of the County's most prestigious awards as the winner of the 2005 Standing Ovation Award
- B. GA News Stories - Several articles were presented to Commission members on the contribution of General Aviation airports during the 2005 hurricane season.
- C. AVGAS Fueling Concession – A new five year contract has been awarded to the local FBO.
- D. Airport Planning RFP - An RFP has been issued and six responsive Bids have been received. Interviews will be held with the top four.
- E. Automated Weather System – The 90% drawing package has been received and is being reviewed. The procurement package should be issued for bid in late January 2006 anticipating a spring 2006 installation.
- F. Secured Entry Card Access – The system is installed and tenants notified of the procedures to be followed to obtain entry cards. The vast majority are anticipated to be issued in the next 30 days.
- G. Jet A Fueling Concession – A new RFP for this effort will be issued in January 2006. Unlike the previous RFP it will simply ask for prospective concession operators to propose a business strategy which complies with all federal, state and local government regulations in the dispensing and storing of this fuel, provides quality service to potential consumers and the optimal return to the Airport revenue base.
- H. County Hangar Redevelopment Contract – The different options to the renovation / rebuild project were reviewed. The cost models for these alternatives are due in January 2006.
- I. Signage and Landscaping – Three different signage proposals were reviewed. There was a general consensus that the wood product supplied by Bellandi signs Inc. was the preferential sign.
- J. Land Use Compatibility Study – The WSDOT Aviation Division study was handed out to all attendees. It was recommended and agreed that this would be an agenda item at the next meeting.

6. OLD BUSINESS

At the June 09, 2005 meeting Mr. Esher introduced the strategy of utilizing the Facilities and Services Policies portion of the South Hill Community Plan, Objective 66, Thun Field, Principles 1 – 5 as the guide for measuring the airports success in meeting community needs. At that time Mr. Robinson agreed to take a first cut at developing an outcomes based assessment guide.

At this July 21, 2005 meeting this guide was presented to the group. It was requested by the Commission that the guide be used and further refined to promote good neighbor practices in the area of better communication and safer / more disciplined flying practices in general.

This will be an ongoing agenda item at all further meetings.

7. NEW BUSINESS

- A. Matt Holm from Fire District #6, Central Pierce Fire and Rescue requested and was provided time to speak to the Commission regarding Fire District Services and upcoming legislative issues.
- B. The Commission addressed the expiring terms of three of the members. They were asked about their desire to pursue a second term to the Commission. Mr. Sams replied in the negative. Mr Vest and Mr. Fay replied in the affirmative. A motion was proposed and seconded acknowledging the desires of the members

Mr. Esher stated he would review past applications for a new aviation member and propose a ordinance to the County Commission reflecting these changes

- C. Mr. Robinson noted that there were provisions in the ordinance creating the Commission which called for a Commission Secretary. It was proposed, seconded and approved by the membership that a requirement for a Secretary be stricken from the ordinance.

Mr. Esher stated he would combine this change to the ordinance amending the terms of two members (see above) and appointing a new member, and removing the requirement for a Secretary.

- D. A motion was made, seconded and approved by the Commission to change the meeting start time, for an indefinite trial period, from 6:00 p.m. to 6:30 p.m.. This will start at the first meeting in 2006
- E. A motion was made at 8:10 to adjourn

7. Confirming Next Commission Meeting

The next meeting was scheduled for January 19, 2005 at 6:30 pm, at Fire Station 69, 17210-110th Ave. East, Puyallup, WA. 98375.

Michael D. Esher
Airport Administrator