



Road Operations Division Adopt-A-Road Agreement Application

Date Received: _____

Name of Volunteer Organization

Mailing Address

City, State, Zip Code

List the *precise location(s) of County property* you are interested in cleaning up in order of preference:

1. _____
Property Address

Nearest Street

Nearest Avenue

2. _____
Property Address

Nearest Street

Nearest Avenue

3. _____
Property Address

Nearest Street

Nearest Avenue

County properties are assigned on a first-come, first serve basis. If the properties your group selected above are unavailable, the Pierce County Public Works and Utilities Department will research other possible properties with your group.

Signature of Volunteer Organization Representative

Name of Volunteer Organization Representative (Please Print)

Mailing Address (Please Print)

City, State, Zip Code

Daytime Telephone Number

Evening Telephone Number

Return this application to: Adopt-A-Road Coordinator
Pierce County Public Works & Utilities
Road Operations Administration
4812 196th Street East
Spanaway, WA 98387
Telephone: (253) 798-6000



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ADOPT - A – ROAD AGREEMENT

This Agreement is made and entered into this day and between Pierce County, a municipal subdivision of the State of Washington herein known as the “County,” and _____, a volunteer organization herein known as the “Grantee”.

Whereas, the County has the authority to establish a County-wide Adopt-A-Road Litter Control Program pursuant to FCW Chapter 47.40; and

Whereas the Grantee wishes to contribute toward the effort to reduce roadside litter by volunteering to assist in picking up litter on *any county owned property* specified herein;

Now, therefore, the County does hereby authorize the Grantee to participate in the Adopt-A-Road Litter Control Program by picking up litter within the assigned section of County *property* designated below, in accordance with the following terms and conditions:

A. The Grantee does hereby agree to:

1. Conduct clean up activities in a safe manner and under any conditions as may be required by the County for the safety of the participants. Safety of participants is the number one priority of the program, and the volunteer organization agrees to take full responsibility for the safety of each of its participants. Further, the Grantee will require each member of the clean up crew to read and sign the Adopt-A-Road Registration Form, prior to any clean up activity.
2. Assign a leader to each clean up crew, and that crew leader shall have a copy of this agreement with him/her during the clean up activity.
3. Allow no more than ten people to participate in the clean up activity at any one time on the assigned County property.
4. Have no more than two vehicles parked per one-mile section of assigned County property during a clean up activity. (A minimum number of vehicles shall be used to transport the participants to the assigned area.) All parking of vehicles shall be in compliance with State law.
5. Require that all participants shall be 15 years of age or older. The Grantee shall furnish supervision by one or more adults for every eight (8) minors (between the ages of 15 to 18 years of age) participating in the clean up activity.
6. Provide an annual safety training opportunity for volunteers utilizing materials and training aids provided by the County.
7. Use all necessary supplies and materials; available from the appropriate County facility during regular business hours. Group leader will ensure that all participants wear the required hard hat and safety vest at all times during clean up activities.



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8. Place filled trash bags at the County designated site for pick up and disposal by the County and notify the County at the time of the clean up activity to coordinate the pick up time and locations. The grantees may also dispose of the trash in their personal garbage if they so choose
9. Notify the County immediately in the event of any emergency on County property. Participants who find anything that is hazardous or suspected to be hazardous shall not touch the item(s) but take appropriate precautions and leave the item(s) for disposal by the proper authorities. Participants shall notify the County as soon as possible of the item(s) description and location and leave it (them) for disposal by the proper authority. Participants shall also not pick up syringes, hypodermic needles, exceptionally large, heavy or unyielding objects as these kinds of materials should also be disposed of by the appropriate County authority.
10. Provide the County with an Adopt-A-Road Participant Roster of participants involved in the clean up within seven (7) calendar days of the clean up activity.
11. Report any injuries incurred by participants during clean up activities to the County within 24 hours or 1 working day of the injury. Notification shall include:

Name of injured person
Nature of injury
Date and time of injury
How the injury occurred

12. Furnish to the County an "Adopt-A-Road" Registration Form for each active participant in litter pick up activities.
13. It is recommended the Grantee have a first aid kit available at the clean up site, and at least one person with a valid First Aid Card be present during clean up activities.

B. The County does hereby agree to:

1. Designate a program administrator to act as contact person for this agreement.
2. Consider furnishing and installing a maximum of two Adopt-A-Road signs with the Grantee name or acronym displayed within the assigned area, *only if* this agreement type is marked as Two-Year Commitment. (No signs are furnished for a one-time clean up activity.)
3. Furnish the Grantee with trash bags.
4. Remove the filled trash bags, along with other litter, from County road shoulder upon notification by Grantee.
5. Assist the Grantee, in cleaning up litter if necessary (i.e., when large, heavy or hazardous items are found).



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- 6. Provide safety materials and information to the Grantee's representative for use by Grantee in training participants. Pierce County will provide a DVD that covers safety and training for Adopt-A-Road volunteers.
- 7. Furnish appropriate portable advanced warning sign and stand, safety caps, safety vests for all participants and other equipment deemed necessary.

C. General Conditions:

- 1. Recycling is an accepted and encouraged activity. Recyclable items collected by participants may be removed from the site at the option of the Grantee. Profits from the sale of recyclable items shall belong to the Grantee.
- 2. The County may suspend this agreement temporarily because of future construction that will take place within the limits of the assigned area. Once these activities have been completed, the Grantee will be notified and the agreement restored.
- 3. The term of this agreement shall commence on the date of execution indicated below ***and may be terminated by the County or the Grantee on 30 day notice. On termination of this agreement, all signage shall be removed and retained by the County. In addition, Grantee will return any materials and/or equipment belonging to the County within 5 working days of receiving written notification of the termination of said agreement.***

D. Agreement Type: **Two-Year Commitment** **One-Time Pick Up**

E. County property assigned:

Property Assigned: _____

Location: _____

Name of Volunteer Organization: _____

Address: _____

City, State, Zip Code: _____

Signature of Volunteer
Organization Representative: _____

Name of Volunteer Organization
Representative (please print): _____

Home Address: _____

City, State, Zip Code: _____



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Council District # _____

Pierce County Public Works and Utilities
Road Operations Administration
4812 196th Street East
Spanaway, WA 98387
Telephone: (253) 798-6000

Director Public Works and Utilities

Date of Execution

Date of Termination

Approved as to form only
Deputy Prosecuting Attorney