

Sewer Line Extension Construction File Checklist

Project Inspector _____
 SWLE # _____ Project Name _____
 Contractor _____
 Contractor Contact Name _____ Emergency Phone Number _____
 Public ___ Private ___ Commercial ___ Residential ___
 Road Closure Permit: Start Date _____ Expiration Date _____
 ROW Permit: # _____ (PC ___ UP ___ Lkwd ___ Dpnt ___ Mltn ___ Tac ___ Bny Lk ___ Fife ___)
 Other Related Permits: _____

- | | DATE |
|---|-------|
| 1. SWLE Permit Issued | _____ |
| 2. Trench Backfill Material Approved? | _____ |
| 2.1. Native ___; Alternative ___; Import ___ | _____ |
| 3. Pre-construction Meeting Held / ROW permit activated ___ | _____ |
| 4. Construction Started | _____ |
| 5. Installed Locking Plug # _____ in MH # _____ | _____ |
| 6. TV Inspection: Start Date _____ Passed Date _____ | _____ |
| 7. Air-test: Start Date _____ Passed Date _____ | _____ |
| 8. Compaction Test Reports Received (Mainline & SS Trench) | _____ |
| 9. Final Paving Completed | _____ |
| 10. Punchlist Given to Contractor | _____ |
| 11. Vacuum Test: Start Date _____ Passed Date _____ | _____ |
| 12. Punchlist Items Completed by Contractor | _____ |
| 13. Access Prevention Bolts Installed by Contractor | _____ |

14. As-builts:	Date Received	Date Review Completed	Supervisor's Review
1st Submittal	_____	_____	_____
2nd Submittal	_____	_____	_____
3rd Submittal	_____	_____	_____
4th Submittal	_____	_____	_____
As-builts Accepted _____			

- | | |
|---|-------|
| 15. Itemized Construction Cost Letter (including WA State Sales Tax) | _____ |
| 16. Project Turned over to Transportation Services (or City) | _____ |
| 17. 12 Month Maintenance Bond Submitted for \$5,000 or 10% of Actual Construction Costs, whichever is greater | _____ |
| 17.1 24 Month Maintenance Bond Required for Alternative Material | _____ |
| 18. TNM Account Current <u>YES/NO</u> | _____ |
| 19. Locking Plug Removed | _____ |
| 20. ROW permit finalized by Transportation Services (or City) | _____ |
| 21. Remind Collections / Maintenance of Pump Station Utility Transfer | _____ |
| 22. Performance Bond Released | _____ |
| 23. SWLE Permit Finalized on PALS+ | _____ |
| 24. Related SWSR Permits Finalized on PALS+ | _____ |
| 25. Final Acceptance Letter Sent Out | _____ |

Comments: _____