

Meeting Notes from CAC/TAG Meeting

May 1, 2008, 4:00 to 6:00pm

Pierce County Environmental Services Building,
Cascade Conference Room

1. Introductions – those present included: Eli Asher, Bob Burkle, Scott Hansen, Tom Kantz, Russ Ladley, Ron Larson, Bart Madison, Tom Nelson, Melissa Paulson, Lorin Reinelt, Mike Rhubright, Dave Seabrook, Keith Underwood

Lorin distributed letters from Executive Ladenburg officially appointing newer members of the Citizens Advisory Committee.

2. Updates and Information Sharing

- a. WRIA 10/12 Community Salmon Fund – There will be \$80,000 available in grants this year to WRIA 10/12 as part of the CSF program. The grant round will take place between October 2008 and January 2009. The maximum grant award is not yet determined.
- b. Puget Sound Partnership – A new timeline for the PSP Action Agenda was released in late April. The final action agenda will be completed in December. Topic Forums are ongoing around Puget Sound. Keith asked a question about the new \$10M in PSP funds (through EPA). Melissa distributed a handout and indicated there would be funding for early action items, though probably focused on a few large projects. It is not yet clear who will administer these funds. John Taylor (liaison for the South Central Action Area) has offered to meet with the CAC/TAG at its next meeting, if desired. It was agreed that we should invite John to the June 5 meeting.
- c. 3-year Project List and Narrative – The WRIA 10/12 3-year workplan project list and narrative were submitted to the Puget Sound Partnership on April 18. Lorin distributed a limited number of hardcopies. The submittals are also on the website.

3. Election of Chair and Vice-Chair

Dave nominated Keith Underwood to serve as chair for the 2008 SRFB round; Scott seconded. **Keith was approved as chair by consensus.** Tom K. nominated Eli Asher to serve as vice-chair for the 2008 round; Dave seconded. **Eli was approved as vice-chair by consensus.**

4. SRFB 2008 Round Funding Cycle

Lorin distributed the draft WRIA 10/12 SRFB 2008 Round schedule and timeline and reviewed the key milestones:

May 28 – Due Date for WRIA 10/12 Letter of Intent to Submit 2008 SRFB Round Application

June 26 – Draft Project Applications Due

July 30 – Final Applications due to Lead Entity Coordinator

September 8 – All Project Applications must be submitted in PRISM

There was discussion about dates for the July field trip to view project sites. The group selected July 8 as its first choice, with July 9 or 10 as a backup. Lorin will follow up with the RCO to confirm dates. ***[The field trip will be held on July 8; Michelle Cramer and Kelley Jorgensen are the science panel members assigned to WRIA 10/12 for this round.]***

Keith moved approval of the draft schedule and timeline; Bart seconded. **The 2008 round schedule and timeline was approved by consensus.** Lorin noted that there is an option for early SRFB science review panel feedback on projects to address any potential issues that may result in a “project of concern” designation. A decision on this is left up to the project sponsor.

Lorin reviewed the draft RFP and Letter of Intent form. These were updated from last year’s forms, with minor modifications. There were head nods of approval. The CAC recommended that we advertise the SRFB round more broadly, through a press release and public notice. Lorin will send out a press release and post a public notice in the Gig Harbor Gateway. It was also suggested that we update the memo to sponsors to note the required 15% minimum match for SRFB grants. This will be added prior to posting on the web. The memo to sponsors (and associated application materials) will be sent out tomorrow, May 2, to the CAC/TAG email list. All application materials will also be posted to the website. An email will be sent to the Puyallup and Chambers/Clover watershed council lists on May 5.

5. Next Steps for WRIA 10/12 3-Year List

The next step in advancing the 3-year workplan and project list is to have project sponsors complete more detailed write-ups on the projects by June 16. This will follow the template that was used last year. **Lorin will send the request and template out to all sponsors with projects on the 3-year list.** After receiving project write-ups, Tom N. will schedule field visits for the TAG to view, evaluate, and assign tiers to the projects on the list that have completed a write-up.

6. Capacity Grant Implementation

The lead entity capacity grant from WDFW (through the PSAR funding) needs to be implemented. We would like to form two ad-hoc committees to address “future project development” and “marketing the recovery plan.” The following people volunteered to serve on the committees:

Future Project Development – Russ, Eli, Bob, Dave
Marketing the Recovery Plan – Dave, Keith, Mike, Ron

Lorin will send out possible dates for convening these committees.

Meeting was adjourned at 5:40pm

Next meeting will be June 5, 2008 at the Pierce County ESB.