

Project Fast Forward

Minutes

February 16, 2005

Conference Room D

1:30 to 3:30

"The purpose and scope of the committee is to assist PALS in implementing Project Fast Forward through consensus building, feedback, continuity, and monitoring."

The following items were discussed at our monthly meeting:

- 1. Review of Report to Council Rules Committee of 2/6/06:** The OC reviewed the report and talked about how to watch the growth of backlog. Each of the section supervisors explained what they do to keep an eye on it. The draft response to questions raised by Council was reviewed.
- 2. Getting To A Twenty Minute Wait:** Carol briefed the group on efforts to date. Glen Coad gave a report on his sub committees work. It was suggested we might do some time/motion studies of the lobby.
- 3. Project Managers Update:** Vicki and Mitch discussed their transition from 2 final plat PMs to 2-4 generalist PMs. There was discussion of follow-up to the first Final Plat sub-committee meeting.
- 4. LUAC and CAB:** Not much reported here. The OC would like some more progress on earlier LUAC involvement.
- 5. Space Update:** Chip talked about improvements over the last month and took members on a tour of PALS West/Central.
- 6. Review of Zucker December Report:** Rick read the report and responses were made.
- 7. Other:** The OC reviewed the Jan Schmalenberg inquiry and response. Also reviewed was material used in a recent East Pierce County Chamber meeting to explain progress on the audit. The ramifications of the new emergency rules for PDDs were discussed (we haven't seen any yet)

Members Attending:

Committee Members include:

Dave Graff, Harr Family Homes, MBA
Tiffany Speir, MBA staff
Todd Lord, MBA
Jan Schmalenberg, TriPark
Rich Larson, Larson and Associates
Catherine Rudolph, Realtors
Rick Talbert, PC Performance Audit
Joe Phillips, Executive's Office
Toby Rickman, Assistant Dir. PW&U

Participating PALS Staff

Chuck Kleeberg, Director PALS
Mitch Brells, DENG Supervisor
Kathleen Larrabee, Resource Management Supervisor
Carol Johnson, Dev. Center Supervisor
Robbyn Young, Counter Tech.
Donna Belieu, Counter Tech
Chip Vincent, Supervisor Advance Planning
David Rosenkranz, Assistant Dir. PALS
Vicki Diamond, Supervisor Current Planning
Glen Coad, CE2