

JOB DESCRIPTION

TITLE:	WEEKEND ALTERNATIVE DETENTION PROGRAM ASSISTANT PROBATION/DETENTION SERVICES
JOB SUMMARY:	Assist Alternative Detention Services staff with structured activities in the supervision, instruction, and education of youth on probation.
JOB DUTIES:	Assist and supervise youth in skill-building assignments. Co-instruct skills training classes.
TRAINING, EDUCATION EXPERIENCE:	Experience leading groups is desirable. Attendance at a half-day Cultural Diversity Training required.
PERSONAL TRAITS:	Should have ability to relate well with youth. Should have relaxed, pleasant personality and not become easily intimidated. Possess good verbal skills and clear speech patterns. Must be motivated and adaptable. Able to work as a team member as well as independently.
REQUIREMENTS:	Must be 21 years of age or older. Must be able to maintain strict confidentiality. Must submit to a background check.
JOB RELATIONSHIPS:	Directly supervised by Alternative Detention Services Staff. General supervision by the Alternative Detention Services Supervisor. Responsible to the Volunteer Services Manager.
TIME COMMITMENT:	The Alternative Detention Program is conducted on Saturday and Sunday several weekends a month from 9:00 a.m. to 4:00 p.m. Must commit to a minimum of one weekend per month for six months or two or more weekends a month for three months.