



1. PRWC Board Meeting Agenda

Documents: PRWC Board Mtg Agenda 1-24-13.pdf

2. PRWC Board Meeting Notes

Documents: PRWCBoardMeeting1 24 13.pdf

**AGENDA**  
**PRWC Board Meeting**  
**Thursday, January 24, 2013**  
**3:30 p.m. – 5:00 p.m.**  
**City of Puyallup City Hall, 5<sup>th</sup> Floor Council Chambers**  
**333 S. Meridian**

*The purpose of this meeting is to:*

- *Approve Nov. 29, 2012 meeting minutes*
- *Executive's meeting*
- *Support letters for ROSS/TRFF and PC SWM*
- *PRWC Board Elections and Election of Officers (2013)*
- *PRWC retreat debrief*
- *Development of PRWC Guiding Document and 2013 Work Plan*
- *Ad-hoc Award Committee work*
- *Update Items (Website status, film showing)*

- 3:30 Review & accept minutes from Nov. 29, 2012 meeting
- 3:35 Update on Executive's Sustainability Coalition Meeting (Bill or Linda)
- 3:40 Brief discussion about PRWC Support Letters (Lorin)
- General discussion
  - Support of ROSS/TRFF and PC SWM letters
- 3:55 PRWC Board Membership – 2013 and beyond (Lorin and Linda)
- Staggered 3-year terms (plans for serving 1-, 2-, or 3-year terms)
  - Election of Board Members
  - Election of officers for 2013 (Pres., VP, Secretary, Treasurer)
- 4:15 PRWC Retreat Debrief (Lorin and Lisa)
- Summarize key results (including voting)
  - Seek general feedback about what worked well and not-so-well
  - Input on Forum topics for upcoming meetings
- 4:25 Development of Guiding Document and 2013 Work Plan (Lorin and Linda)
- Input on modifying existing 5-year Action Agenda or new approach
  - Establish ad-hoc committee to develop guiding document
  - Review of past annual work plan examples
    - Develop 2013 work plan items from retreat input and specific interests of board members (as leads?) in context of guiding document priorities
- 4:50 Update Items
- Ad-hoc Award committee work
  - Website update status
  - Film Showing update
- 5:00 Adjourn

Future Topics: (1) Need for PIO?; (2) Possible ex-officio board members (e.g., MRNP)



**Minutes**  
**PRWC Board Meeting**  
**Thursday, January 24, 2013**  
**3:30 p.m. – 5:00 p.m.**  
**City of Puyallup City Hall, 5<sup>th</sup> Floor Council Chambers**  
**333 S. Meridian**

In Attendance: Lorin Reinelt, President; Linda Burgess, Vice President; Bill Anderson; Jason Jordan, Tom Kantz; Russ Ladley; Mark Palmer; Cheryl Greengrove; Mark LaVergne; Ryan Mello; Teresa Lewis; Lisa Spurrier

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3:30 Review & accept minutes from Nov. 29, 2012 meeting

Announcements

- Ryan Mello announced that the Conservation Districts Annual Meeting will be Thursday February 21<sup>st</sup> –please RSVP for the event which includes a free dinner. The event will be held at TESC in Tacoma, from 5 – 8PM. Dr David Montgomery, the author of “Dirt” will be the guest speaker.
- Boeing is looking for a high profile location to install a raingarden on high-profile public property. They will provide cash and labor. The Conservation District will provide plant

materials. People suggested Mark Palmer or Jason Jordan may have some ideas (they were in attendance shortly after this announcement).

- Tom Kantz introduced Teresa Lewis and explained that she will step into the PRWC Coordinator role. Teresa explained that for the past 4+ years she has been an outreach coordinator at SWM and worked 3 ½ years as a biologist at PALS. Previously she worked 10+ years for the WA State DNR.

### 3:35 Update on Executive's Sustainability Coalition Meeting (Bill or Linda)

#### Executives Sustainability Coalition Meeting

Bill Anderson reported on the Executive Sustainability Coalition Meeting – there was an update about the Pierce County Stormwater Management Plan.

Bill also provided an update on the Puyallup Pollution Patrol project - CHB is taking middle school children out to the Puyallup River to test for pollution and correlating the pollution to the place they live and their activities. They plan to have habitat restoration projects as part of the project as well. Bill invited everyone to come along on the field trips; there will be speakers on hand at these. The project will wrap up with a symposium where all of the students present their findings to one another.

### 3:40 Brief discussion about PRWC Support Letters (Lorin)

- General discussion
- Support of ROSS/TRFF and PC SWM letters

#### Letters of Support

*Establishing a process for letters of support* –what do we want to lend the PRWC name to? Lorin asked if we want to support planning projects or only projects that have implementation components? Ryan expressed that he felt the Chair should be empowered to decide to support projects. Linda agreed and suggested that the Chair might send it out to everyone for comment. Tom Kantz also agreed, stating that timing is critical for grant applications. In certain cases where there are several requests for support for the same grant source or if we become overwhelmed with requests then we can address that. Bill Anderson agreed. . Jason proposed that the Chair and Vice Chair combined could make the decision to write a letter of support for projects seeking grant funding and then report back on what letters have gone out If the Chair and Vice Chair are uncertain about a project they can ask the entire Board to review. Jason recommended that we try to prioritize competing projects for the same grant source. Bill suggested that we can strongly support one project in this *case*.

*Specific requests for Swan Creek NEP grant and also the ROSS Russell Family Foundation Grant.* The group agreed to provide a letter of support for the Swan Creek project. We missed the deadline for ROSS – Russell.

### 3:55 PRWC Board Membership – 2013 and beyond (Lorin and Linda)

- Staggered 3-year terms (plans for serving 1-, 2-, or 3-year terms)
- Election of Board Members

- Election of officers for 2013 (Pres., VP, Secretary, Treasurer)

### Board Elections

Lorin explained that 14 of the fifteen Board members wish to remain on the Board. We received two nominations for Board members. Bob Meeks and Leslie Ann Rose were nominated. We do have ballots available tonight. Bob Meeks could either be nominated as a business member (farmer) or a citizen member. Ken Schultz does not want to remain on the Board. There was a little concern that if Leslie was elected onto the Board then there would be a little bit of an overlap on the Board as she is she and Bill Anderson are both at CHB.

The results were:

- Election of Board Members: Citizen positions will be: Linda Burgess (three year term); Barbara Skinner (one year term); Bob Meeks (two year term).
- Election of Officers: Lorin explained that he cannot go on in the President role, Linda is willing to continue to serve as the VP, Kurt is willing to remain the secretary and Barbara is willing to remain the treasurer. Lorin said he has talked with Bill about serving as the President and that Bill has expressed a willingness to do that. Lorin asked for a formal nomination for a slate of officers: Bill was nominated for President and the group confirmed Bill Anderson as the new President of the PRWC. The other officer positions did not change.

### 4:15 PRWC Retreat Debrief (Lorin and Lisa)

- Summarize key results (including voting)
- Seek general feedback about what worked well and not-so-well
- Input on Forum topics for upcoming meetings

*General feedback about the retreat:* Bill mentioned that the brainstorming session was useful because we had people that don't always come to the general meetings and it was good to get feedback from them, maybe they will begin to attend the general meetings.

Linda mentioned that it was useful to go through the action agenda – a lot of people had never seen the action agenda and it was useful for others to see it again. We did get positive feedback about the action agenda....Ryan thought that the action agenda items could be measured and we could present it in the form of a progress report. This would help present it as fresh information next year.

It was suggested that we do an assessment of who was there and who wasn't and reach out to the people that were missing at the retreat. Coordinator will provide a summarized list of attendees and affiliations (we could compare results with the list of who we want at the table from the reinvigoration process notes).

### *Forum topics:*

- February- Stormwater management and NPDES implementation
- March- Status of commencement Bay
- April-Forest Management Issue –similar to ag forum with a panel.

- Ideas for the future: Watershed tours, focus on the Upper watershed, Student presentations, citizen science.

We will operate from the above short list for the upcoming months.

4:25 Development of Guiding Document and 2013 Work Plan (Lorin and Linda)

- Input on modifying existing 5-year Action Agenda or new approach
- Establish ad-hoc committee to develop guiding document
- Review of past annual work plan examples
- Develop 2013 work plan items from retreat input and specific interests of board members (as leads?) in context of guiding document priorities

Moving forward with updating the action agenda. Ryan had a suggestion that we change the goals to a list of those that are measurable within 5 years. We do have some ideas in the retreat notes about this.

Yearly work plans should reflect our action agenda. Ryan suggests that the Action agenda that exists is ambitious and we should have an agenda that is achievable. What are the one or two or three concrete things that we can actually change. Lorin mentioned that Ryan's idea especially makes sense for the annual work plan. Ryan suggests that if the action agenda is the document that we will share with the public it needs to be things we can actively work on – he points out that as a Tacoma City Council person he wouldn't have known about it if he were not on the Board of the PRWC. Linda mentions that we will need to spend some hours getting to some action items that we agree are implementable and measurable. She said they have rated items for yearly work plans in the past, asking questions such as are they measurable? Does it address the goals? Can a number of stakeholders work on it and move it forward? Lorin suggests that we look at the Action Agenda and the voting from the retreat and consider dropping things from the action agenda. Cheryl suggests that we don't remove things from the guiding document based on the inputs every year, but that the action agenda/the guiding document is meant to be all inclusive and we can focus on particular components from it in the work plan.

There was a suggestion to have a Board-focused group work on this – work on with Teresa and identify the parts that need updated and changed. Jason proposed that we don't spend time on the document but instead focus on what we want to accomplish in 2013. Linda agreed, saying that we said we were going to do the assessment so that it would feed into the guiding document. Ryan suggests that we need to have a work plan that allows us to synergistically get something done that we could not get done otherwise. We need to move the needle...

Let's work on a targeted work plan instead. Capacity is an issue so let's focus on one or two key elements to put our efforts into. We can focus our attention and inform what we want to do moving forward.

We will continue to sponsor forums, work on the watershed assessment. Brief discussion about the Carbon River Partnership and it was expressed that this project is what the watershed council should be doing. Lorin would like to see getting everyone engaged in committee work – what we can do beyond what we do in our jobs. Jason mentions that we need to work on a few things well, we need to do the assessment, forums, stewardship...but we need to talk about organization and rules, housekeeping to set

us up for growing and expanding into the future. Linda mentioned that the website is also a priority and that we need organizational development so that we can do some good work such as habitat restoration event.

Bill mentioned that we have established committees and we should ask them to do two or three of their priority things and really try to get some things done.

4:50 Update Items

- Ad-hoc Award committee work
- Website update status
- Film Showing update

Adjourn