



# FUSION LIAISON OFFICER BASIC

This 8 hour basic Fusion Liaison Officer course will:

- Provide a basic understanding of the FLO program.
- Provide instruction on the Statewide Integrated Intelligence System.
- Provide instruction on Privacy Policy, Civil Rights and Civil Liberties and 28 CFR Part 23.
- Educate the students in key concepts of intelligence, networking, terrorist infrastructures, red team methodology and emerging threats corresponding to better conducting the FLO mission.
- Provide students with a basic understanding of the National Suspicious Activity Reporting (SAR) Initiative.

**BACKFILL AND OVERTIME:** All overtime, backfill time, and travel expenses must be approved by the student's agency/employer.

**SPECIAL INSTRUCTIONS:** Once your application has been reviewed and accepted, you will receive a confirmation email with several read-ahead documents.

**Space is limited! Make sure to enroll early to secure your spot!**

Training hosted by  
The Washington State Fusion Center



## FALL 2015 DATES & LOCATIONS:

SEPTEMBER 21-FLO BASIC  
RICHLAND PUBLIC LIBRARY  
955 NORTHGATE DRIVE  
RICHLAND, WA 99352

SEPTEMBER 22-FLO BASIC  
DUPOINT FIRE DEPARTMENT  
1780 CIVIC DRIVE  
DUPOINT, WA 98327

SEPTEMBER 23-FLO BASIC  
LAKE STEVENS FIRE CONFERENCE  
CENTER  
10518 18TH STREET SE  
LAKE STEVENS, WA 98258

SEPTEMBER 24,25-  
FLO INTERMEDIATE  
[2 DAY COURSE]  
LAKE STEVENS FIRE CONFERENCE  
CENTER  
10518 18TH STREET SE  
LAKE STEVENS, WA 98258

**ALL TRAINING AND  
MATERIALS ARE FREE**

**TARGET AUDIENCE: PERSONNEL  
(LE, FIRE, CIKR) WHO WILL  
FUNCTION AS A FLO WITHIN WA**

**TO ENROLL:** Fill out the FLO  
Application and send to the  
FLO Coordinator:

Secured Fax:

206-224-5454 or

FLO@WSFC.WA.GOV



# Washington State Fusion Center Fusion Liaison Officer Certification Course Application



<b>Applicant Name: (First M. Last)</b> <input style="width: 95%;" type="text"/>		<b>Date of Application:</b> <input style="width: 95%;" type="text"/>																	
<b>Agency:</b> <input style="width: 95%;" type="text"/>		<b>Office Phone:</b> <input style="width: 95%;" type="text"/>																	
<b>Division:</b> <input style="width: 95%;" type="text"/>		<b>Mobile Phone:</b> <input style="width: 95%;" type="text"/>																	
<b>Position/ Title/ Assignment:</b> <input style="width: 95%; height: 40px;" type="text"/>		<b>Fax:</b> <input style="width: 95%;" type="text"/>																	
		<b>Office Email:</b> <input style="width: 95%;" type="text"/>																	
<b>Badge#:</b> <input style="width: 25%;" type="text"/>	<b>Agency ORI#:</b> <input style="width: 25%;" type="text"/>	<b>Date of Course requested:</b> <input style="width: 50%;" type="text"/>																	
<b>Business Mailing Address:</b> <input style="width: 45%;" type="text"/>	<b>City:</b> <input style="width: 15%;" type="text"/>	<b>Zip:</b> <input style="width: 15%;" type="text"/>	<input style="width: 25%;" type="text"/>																
<b>FLO PROGRAM</b>																			
<p>The Fusion Liaison Officer (FLO) program is the development and coordination of a network of officers from local or regional law enforcement, fire service, public health, and other agencies such as public works, corrections and emergency management. The network of FLOs ensures that vital disciplines are incorporated into the fusion process and serve as the conduit through which homeland security and crime related information flows to the fusion center for assessment and analysis through the state homeland security Regional Intelligence Groups. The FLO program serves as an integral component of the Statewide Integrated Intelligence System (SIIS) and provides the mechanism to gather and analyze information, and share actionable intelligence.</p>																			
<b>CERTIFICATION PRE-REQUISITES</b>																			
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<b>FLO PROGRAM USE ONLY</b>	<b>Approved:</b> <input type="checkbox"/> Yes <input type="checkbox"/> No	<b>Wait list:</b> <input type="checkbox"/> Yes <input type="checkbox"/> No	<b>Denied:</b> <input type="checkbox"/> Yes <input type="checkbox"/> No	<b>FLO Program Coordinator Approval:</b> <input style="width: 95%; height: 20px;" type="text"/>															

## Fusion Liaison Officer Certification Course

The Fusion Liaison Officer (FLO) Certification program is managed from the Washington State Fusion Center (WSFC). This is a mandatory one day class which is recognized by the Criminal Justice Training Commission (CJTC) and goes toward LEOs yearly continuing education requirement. FLO Basic is also recognized by the U.S. Department of Homeland Security as an approved course. All overtime, backfill, and travel expenses must be approved by your agency/employer. **NOTICE: Applicants may be subjected to a background check to determine program eligibility.** By signing below I agree that all of the above information is correct.

	<b>Date:</b> <input style="width: 95%;" type="text"/>
<b>Print</b>	<b>Phone #:</b> <input style="width: 95%;" type="text"/>
	<b>Date:</b> <input style="width: 95%;" type="text"/>
<b>Applicant Signature</b>	<b>Phone #:</b> <input style="width: 95%;" type="text"/>
	<b>Date:</b> <input style="width: 95%;" type="text"/>
<b>Print</b>	<b>Phone #:</b> <input style="width: 95%;" type="text"/>
	<b>Date:</b> <input style="width: 95%;" type="text"/>
<b>Supervisor Signature</b>	<b>Phone #:</b> <input style="width: 95%;" type="text"/>
	<b>Date:</b> <input style="width: 95%;" type="text"/>
<b>Print</b>	<b>Phone #:</b> <input style="width: 95%;" type="text"/>
	<b>Date:</b> <input style="width: 95%;" type="text"/>
<b>Agency/Department Head signature</b>	<b>Phone #:</b> <input style="width: 95%;" type="text"/>

**RETURN COMPLETED APPLICATION TO:**

Secured Fax: **206-224-5454**, or Email: [flo@wsfc.wa.gov](mailto:flo@wsfc.wa.gov)



# **WASHINGTON STATE FUSION CENTER**

1110 Third Avenue Seattle, WA 98101

## **Fusion Liaison Officer Program**

### **THE CONCEPT**

The Fusion Liaison Officer (FLO) program is a statewide network of agency-selected law enforcement, fire-fighting and critical infrastructure agency representatives. The FLO program serves as an integral component of the Statewide Integrated Intelligence System (SIIS) and provides the mechanism to gather and analyze information, and share actionable intelligence. FLOs attend a DHS approved basic course of instruction hosted by the Washington State Fusion Center (WSFC).

The FLO program benefits its partners in the following ways:

- Expedites the flow of information throughout the state, providing a more rapid response to matters of both state and national security;
- Increases awareness of pre-incident indicators and warnings of terrorism and significant criminal activity;
- Establishes standardized reporting protocols for the SIIS;
- Opens communication channels between law enforcement, fire-service, critical infrastructure, Regional Intelligence Groups (RIGs) and the WSFC; and,
- Enhances SIIS efficiency and effectiveness while increasing information collection opportunities.
- Provides additional educational opportunities.

### **OBJECTIVES AND GOALS**

The FLO program is an integral component of the Statewide Integrated Intelligence System (SIIS) and provides the mechanism to gather and analyze information, and to share actionable intelligence.

The development and coordination of a network of trained and certified FLOs ensures that vital disciplines are incorporated into the fusion process by serving as the conduit through which homeland security and crime related information flows to the WSFC for assessment and analysis through the state homeland security Regional Intelligence Groups.

The goal is to develop a FLO program that complements the SIIS. The end state is to have FLOs throughout the state in all aspects of law enforcement, fire service and critical infrastructure.

The WSFC will sponsor six one-day FLO Basic classes per year throughout the state, and one FLO Intermediate class, which is a two day course.

The WSFC will facilitate regular communication with the FLOs to promote participation, discuss information needs, announce training opportunities and acknowledge FLO accomplishments.

## **FLO CANDIDATE QUALIFICATIONS**

Recommended Fusion Liaison Officer Candidates:

- Have a desire to be a FLO
- Possess the ability to develop a wide network of contacts within their agency and/or supported region
- Are tenured and respected by peers
- May be a subject-matter expert (SME) in a particular discipline
- Possesses strong interpersonal, oral and written communication skills
- Applicants may be subject to background checks to determine eligibility for program participation, which includes access to the Homeland Security Information Network (HSIN). HSIN is a secure Department of Homeland Security (DHS) information sharing portal the WSFC uses to share information with stakeholders.

## **FLO BASIC RESPONSIBILITIES**

Basic roles and responsibilities of the Fusion Liaison Officer will include but are not limited to the following:

- Collect information from agency sources and provide context before forwarding it to the fusion center through their local RIGs.
- Adhere to WSFC privacy policy.
- Receive information from the fusion center (e.g., reports, alerts, and requests for information) and distribute to agency contacts.
- Develop and maintain open lines of communication with the WSFC and other agency FLOs to facilitate cooperation and sharing of information.
- Inform agency personnel on criminal/terrorist indicators and warnings,
- Understand and apply the principles of the SIIS.
- Provide situational awareness and current tactics, techniques, and procedures to improve field officer safety.

## **STRUCTURING MANAGEMENT**

The FLO Program Coordinator is the link between the WSFC and the FLO's. The Program Coordinator is responsible for developing, organizing and managing training, reviewing recruit applications, and supervising FLO Program outreach operations. The FLO Program Coordinator is located at the WSFC.

FLO's will be provided contact information for their Regional Intelligence Groups (RIG's) and are encouraged to dual report suspicious activity to the WSFC and their RIG. The WSFC, as well as the FLO Coordinator, will address any questions and/or concerns FLO's have about reporting, training, or the FLO program, in general.