

# **Pierce County Human Services**

## **2016 CAPER**

### **(Consolidated Annual Performance & Evaluation Report)**

**Period: July 1, 2016 – June 30, 2017**

**For CDBG, HOME and ESG Funds Received through the  
U.S. Department of Housing and Urban Development**

September 2017  
Pierce County Human Services  
1305 Tacoma Ave South, Suite 104  
Tacoma, WA 98402

## **CR-05 - Goals and Outcomes**

### **Progress the jurisdiction has made in carrying out its strategic plan and its action plan. 91.520(a)**

This could be an overview that includes major initiatives and highlights that were proposed and executed throughout the program year.

#### **Affordable Housing Preservation and Development:**

Rental units acquired and/or constructed: During the program year 3 rental units were acquired & newly constructed. The County released a notice of fund availability in June 2017 to identify additional new rental housing development/construction projects for PY 2017

Rental units acquired and/or rehabilitated: During the program year 22 rental units were acquired and/or rehabilitated, and funding was committed to rehabilitate 34 units of affordable rental housing. The projects are in various stages and the rehabilitation on these units will occur in program years 2017 and 2018. The County will release a notice of fund availability in June 2017 to identify additional new rental housing preservation/rehabilitation projects for PY 2017.

Homeowner Housing Completed: During the program year 4 homebuyer units were completed and sold. Two projects are currently in development and an additional 6 units are expected to be added in program year 2017.

Homeowner Housing Rehabilitated: During the program year 25 homeowner rehabilitation loans were signed and rehabilitation started utilizing both HOME and CDBG Revolving Loan Fund (RLF) funding.

Direct Financial Assistance to Homebuyers: During the program year 8 homebuyer units were completed. In program year 2015 the downpayment assistance program was contracted out to the Washington State Housing Finance Commission. The market conditions have changed over the past year which has dictated a need for additional funding per loan. The County will continue to assess the market and modify the program and the projections as needed. The program had increased activity in PY 2016.

#### **Economic Development:**

Public service activities: During the program year, the Community Action CAREER program was able to provide education and training to 77 low-income individuals so they are able to obtain paid employment.

Jobs created/retained: During the program year, one job was created for Muir Beach Capital and \$35,000 was expended. This was the last of six jobs to be created for this project. The other five jobs were created/paid in the 2015 program year.

Please see Attachments for more narrative for this section CR - 05 Goals and Outcomes.

**Comparison of the proposed versus actual outcomes for each outcome measure submitted with the consolidated plan and explain, if applicable, why progress was not made toward meeting goals and objectives. 91.520(g)**

Categories, priority levels, funding sources and amounts, outcomes/objectives, goal outcome indicators, units of measure, targets, actual outcomes/outputs, and percentage completed for each of the grantee’s program year goals.

Goal	Category	Source / Amount	Indicator	Unit of Measure	Expected – Strategic Plan	Actual – Strategic Plan	Percent Complete	Expected – Program Year	Actual – Program Year	Percent Complete
Affordable Housing Preservation and Development	Affordable Housing	CDBG: \$ / HOME: \$ / ESG: \$ / Continuum of Care: \$ / Beyond the Borders: \$ / Consolidated Homeless Grant: \$ / ESG - WA State: \$ / HOPE: \$ / NSP: \$ / SHB 2060: \$ / SHB 2163: \$ / Tacoma Housing Authority: \$	Rental units constructed	Household Housing Unit	265	3	1.13%	15	3	20.00%

Affordable Housing Preservation and Development	Affordable Housing	CDBG: \$ / HOME: \$ / ESG: \$ / Continuum of Care: \$ / Beyond the Borders: \$ / Consolidated Homeless Grant: \$ / ESG - WA State: \$ / HOPE: \$ / NSP: \$ / SHB 2060: \$ / SHB 2163: \$ / Tacoma Housing Authority: \$	Rental units rehabilitated	Household Housing Unit	220	22	10.00%	77	22	28.57%
---	--------------------	---	----------------------------	------------------------	-----	----	--------	----	----	--------

Affordable Housing Preservation and Development	Affordable Housing	CDBG: \$ / HOME: \$ / ESG: \$ / Continuum of Care: \$ / Beyond the Borders: \$ / Consolidated Homeless Grant: \$ / ESG - WA State: \$ / HOPE: \$ / NSP: \$ / SHB 2060: \$ / SHB 2163: \$ / Tacoma Housing Authority: \$	Homeowner Housing Added	Household Housing Unit	15	4	26.67%	4	4	100.00%
---	--------------------	---	-------------------------	------------------------	----	---	--------	---	---	---------

Affordable Housing Preservation and Development	Affordable Housing	CDBG: \$ / HOME: \$ / ESG: \$ / Continuum of Care: \$ / Beyond the Borders: \$ / Consolidated Homeless Grant: \$ / ESG - WA State: \$ / HOPE: \$ / NSP: \$ / SHB 2060: \$ / SHB 2163: \$ / Tacoma Housing Authority: \$	Homeowner Housing Rehabilitated	Household Housing Unit	160	38	23.75%	30	25	83.33%
---	--------------------	---	---------------------------------	------------------------	-----	----	--------	----	----	--------

Affordable Housing Preservation and Development	Affordable Housing	CDBG: \$ / HOME: \$ / ESG: \$ / Continuum of Care: \$ / Beyond the Borders: \$ / Consolidated Homeless Grant: \$ / ESG - WA State: \$ / HOPE: \$ / NSP: \$ / SHB 2060: \$ / SHB 2163: \$ / Tacoma Housing Authority: \$	Direct Financial Assistance to Homebuyers	Households Assisted	150	10	6.67%	20	8	40.00%
---	--------------------	---	---	---------------------	-----	----	-------	----	---	--------

Affordable Housing Preservation and Development	Affordable Housing	CDBG: \$ / HOME: \$ / ESG: \$ / Continuum of Care: \$ / Beyond the Borders: \$ / Consolidated Homeless Grant: \$ / ESG - WA State: \$ / HOPE: \$ / NSP: \$ / SHB 2060: \$ / SHB 2163: \$ / Tacoma Housing Authority: \$	Tenant-based rental assistance / Rapid Rehousing	Households Assisted	0	0		40	0	0.00%
Economic Development	Non-Housing Community Development	CDBG: \$	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	200	183	91.50%	40	77	192.50%
Economic Development	Non-Housing Community Development	CDBG: \$	Jobs created/retained	Jobs	35	6	17.14%	6	1	16.67%
Economic Development	Non-Housing Community Development	CDBG: \$	Businesses assisted	Businesses Assisted	0	1				



Mitigation of Homelessness	Homeless	CDBG: \$ / HOME: \$ / ESG: \$ / Continuum of Care: \$ / Beyond the Borders: \$ / Consolidated Homeless Grant: \$ / ESG - WA State: \$ / HOPE: \$ / NSP: \$ / SHB 2060: \$ / SHB 2163: \$ / Tacoma Housing Authority: \$	Tenant-based rental assistance / Rapid Rehousing	Households Assisted	4760	2301	48%	642	681	106.07%
----------------------------	----------	---	--	---------------------	------	------	-----	-----	-----	---------

Mitigation of Homelessness	Homeless	CDBG: \$ / HOME: \$ / ESG: \$ / Continuum of Care: \$ / Beyond the Borders: \$ / Consolidated Homeless Grant: \$ / ESG - WA State: \$ / HOPE: \$ / NSP: \$ / SHB 2060: \$ / SHB 2163: \$ / Tacoma Housing Authority: \$	Homeless Person Overnight Shelter	Persons Assisted	9850	6449	65%	3000	3667	122.23%
----------------------------	----------	---	-----------------------------------	------------------	------	------	-----	------	------	---------

Mitigation of Homelessness	Homeless	CDBG: \$ / HOME: \$ / ESG: \$ / Continuum of Care: \$ / Beyond the Borders: \$ / Consolidated Homeless Grant: \$ / ESG - WA State: \$ / HOPE: \$ / NSP: \$ / SHB 2060: \$ / SHB 2163: \$ / Tacoma Housing Authority: \$	Homelessness Prevention	Persons Assisted	180	578	321.11%	360	0	0.00%
Neighborhood and Community Development	Affordable Housing Public Housing Homeless Non-Homeless Special Needs	CDBG: \$	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	43728	2160	4.94%	13229	225	1.70%

Neighborhood and Community Development	Affordable Housing Public Housing Homeless Non-Homeless Special Needs	CDBG: \$	Public Facility or Infrastructure Activities for Low/Moderate Income Housing Benefit	Households Assisted	66	0	0.00%			
Neighborhood and Community Development	Affordable Housing Public Housing Homeless Non-Homeless Special Needs	CDBG: \$	Rental units rehabilitated	Household Housing Unit	53	0	0.00%	1	0	0.00%
Neighborhood and Community Development	Affordable Housing Public Housing Homeless Non-Homeless Special Needs	CDBG: \$	Homeowner Housing Rehabilitated	Household Housing Unit	785	193	24.59%	125	118	94.40%

Neighborhood and Community Development	Affordable Housing Public Housing Homeless Non-Homeless Special Needs	CDBG: \$	Direct Financial Assistance to Homebuyers	Households Assisted	150	0	0.00%			
Neighborhood and Community Development	Affordable Housing Public Housing Homeless Non-Homeless Special Needs	CDBG: \$	Other	Other	375	150	40.00%			
Provide Basic Needs and Services	Homeless Non-Homeless Special Needs	CDBG: \$ / Beyond the Borders: \$	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	1500000	575084	38.34%	327540	271903	83.01%
Provide Basic Needs and Services	Homeless Non-Homeless Special Needs	CDBG: \$ / Beyond the Borders: \$	Other	Other	60000	32507	54.18%	16000	16375	102.34%

**Table 1 - Accomplishments – Program Year & Strategic Plan to Date**

**Assess how the jurisdiction’s use of funds, particularly CDBG, addresses the priorities and specific objectives identified in the plan, giving special attention to the highest priority activities identified.**

Pierce County addresses the priorities and objectives identified in the Plan by assisting low-income and homeless residents of the Pierce County Consortium through a variety of programs such as: CDBG public services, CDBG public facilities, ESG shelter and rapid re-housing, HOME/CDBG owner rehabilitation, HOME homeownership, HOME downpayment assistance, HOME affordable rental housing development and preservation and economic development. All of these programs are of high priority for Pierce County in order to meet the annual goals set in the 2016 One Year Action Plan.

## CR-10 - Racial and Ethnic composition of families assisted

Describe the families assisted (including the racial and ethnic status of families assisted).

91.520(a)

	<b>CDBG</b>	<b>HOME</b>	<b>ESG</b>
White	143,919	46	999
Black or African American	30,269	1	538
Asian	11,529	0	49
American Indian or American Native	4,049	0	94
Native Hawaiian or Other Pacific Islander	11,001	2	47
<b>Total</b>	<b>200,767</b>	<b>49</b>	<b>1,727</b>
Hispanic	13,539	3	166
Not Hispanic	187,228	46	1,561

**Table 2 – Table of assistance to racial and ethnic populations by source of funds**

### Narrative

RACE: For ESG the data is collected in the Homeless Management Information System (HMIS) which includes three other categories that are not listed above.

Data not Collected: 2

Client Refused: 4

Don't Know: 5

Total Other: 9

## CR-15 - Resources and Investments 91.520(a)

### Identify the resources made available

Source of Funds	Source	Resources Made Available	Amount Expended During Program Year
CDBG	CDBG	3,138,090	3,418,457.21
HOME	HOME	1,770,762	2,954,971
HOPWA	HOPWA	0	0
ESG	ESG	225,317	213,225
Continuum of Care	Continuum of Care	3,171,568	2,396,555
Other	Other	7,163,726	9,809,138

**Table 3 - Resources Made Available**

### Narrative

Tacoma Housing Authority \$781,489.17; Local SHB 2163 \$4,640,435.55; State of Washington Consolidated Homeless Grant \$3,015,025.19; State of Washington Emergency Solutions Grant \$341,381.42; SHB Affordable Housing Fund 2060 \$458,408.84; Beyond the Borders \$572,397.34 and Continuum of Care \$2,396,555.41.

### Identify the geographic distribution and location of investments

Target Area	Planned Percentage of Allocation	Actual Percentage of Allocation	Narrative Description
Pierce County Consortium	100	100	Urban County

**Table 4 – Identify the geographic distribution and location of investments**

### Narrative

Pierce County historically has not identified priority funding by geographic area. Pierce County has, through requirements identified in both the application process and contracts, ensured that allocations benefit the low- and moderate-income within unincorporated Pierce County and the 18 Consortium cities and towns.

The nature of an Urban County Consortium generally inhibits targeting a specific geographic area as members of the Consortium are each understandably interested in realizing the benefit of the investment of HUD funds in their specific communities. Pierce County will place an emphasis on the provision of services outside of the Tacoma urban area, as these areas have been traditionally underserved.



## Leveraging

**Explain how federal funds leveraged additional resources (private, state and local funds), including a description of how matching requirements were satisfied, as well as how any publicly owned land or property located within the jurisdiction that were used to address the needs identified in the plan.**

The County has two significant local sources of revenue from recording fees for affordable housing and homeless housing needs in Pierce County. They are known locally as SHB 2060 and SHB 2163. The revenue from these two sources is used to support affordable housing development and preservation, affordable housing operations and homeless housing needs including leasing, operations and services. These funds leverage the HOME and ESG programs. The ESG matching documentation can be found in CR-75 - Expenditures. Eligible HOME match is recorded in the match log and reported on the HOME match report by federal fiscal year.

In September 2016 the County donated land to a public non profit entity the Pierce County Community Development Corporation to develop a mixed income homeownership project. The project will generate 15 affordable homeownership units meeting the HOME requirements. The value of the land will be counted as HOME match in federal fiscal year 2016. This will meet the need for the development of new affordable housing.

<b>Fiscal Year Summary – HOME Match</b>	
1. Excess match from prior Federal fiscal year	109,720
2. Match contributed during current Federal fiscal year	557,916
3. Total match available for current Federal fiscal year (Line 1 plus Line 2)	667,635
4. Match liability for current Federal fiscal year	141,070
5. Excess match carried over to next Federal fiscal year (Line 3 minus Line 4)	526,565

**Table 5 – Fiscal Year Summary - HOME Match Report**

Match Contribution for the Federal Fiscal Year								
Project No. or Other ID	Date of Contribution	Cash (non-Federal sources)	Foregone Taxes, Fees, Charges	Appraised Land/Real Property	Required Infrastructure	Site Preparation, Construction Materials, Donated labor	Bond Financing	Total Match
Habitat for Humanity - The Woods	08/01/2015	0	28,916	0	0	0	0	28,916
Pierce County Property Donation	09/14/2016	0	0	529,000	0	0	0	529,000

Table 6 – Match Contribution for the Federal Fiscal Year

**HOME MBE/WBE report**

Program Income – Enter the program amounts for the reporting period				
Balance on hand at beginning of reporting period \$	Amount received during reporting period \$	Total amount expended during reporting period \$	Amount expended for TBRA \$	Balance on hand at end of reporting period \$
0	892,598	664,768	0	227,831

Table 7 – Program Income

<b>Minority Business Enterprises and Women Business Enterprises – Indicate the number and dollar value of contracts for HOME projects completed during the reporting period</b>						
	Total	Minority Business Enterprises				White Non-Hispanic
		Alaskan Native or American Indian	Asian or Pacific Islander	Black Non-Hispanic	Hispanic	
<b>Contracts</b>						
Dollar Amount	1,164,653	0	0	0	0	1,164,653
Number	7	0	0	0	0	7
<b>Sub-Contracts</b>						
Number	0	0	0	0	0	0
Dollar Amount	0	0	0	0	0	0
	Total	Women Business Enterprises	Male			
<b>Contracts</b>						
Dollar Amount	1,164,653	0	1,164,653			
Number	7	0	7			
<b>Sub-Contracts</b>						
Number	0	0	0			
Dollar Amount	0	0	0			

**Table 8 - Minority Business and Women Business Enterprises**

<b>Minority Owners of Rental Property – Indicate the number of HOME assisted rental property owners and the total amount of HOME funds in these rental properties assisted</b>						
	Total	Minority Property Owners				White Non-Hispanic
		Alaskan Native or American Indian	Asian or Pacific Islander	Black Non-Hispanic	Hispanic	
Number	0	0	0	0	0	0
Dollar Amount	0	0	0	0	0	0

**Table 9 – Minority Owners of Rental Property**

**Relocation and Real Property Acquisition** – Indicate the number of persons displaced, the cost of relocation payments, the number of parcels acquired, and the cost of acquisition

Parcels Acquired		0	0			
Businesses Displaced		0	0			
Nonprofit Organizations Displaced		0	0			
Households Temporarily Relocated, not Displaced		0	0			
Households Displaced	Total	Minority Property Enterprises				White Non-Hispanic
		Alaskan Native or American Indian	Asian or Pacific Islander	Black Non-Hispanic	Hispanic	
Number	0	0	0	0	0	0
Cost	0	0	0	0	0	0

**Table 10 – Relocation and Real Property Acquisition**

## CR-20 - Affordable Housing 91.520(b)

Evaluation of the jurisdiction's progress in providing affordable housing, including the number and types of families served, the number of extremely low-income, low-income, moderate-income, and middle-income persons served.

	One-Year Goal	Actual
Number of Homeless households to be provided affordable housing units	0	0
Number of Non-Homeless households to be provided affordable housing units	92	56
Number of Special-Needs households to be provided affordable housing units	2	12
<b>Total</b>	<b>94</b>	<b>68</b>

Table 11 – Number of Households

	One-Year Goal	Actual
Number of households supported through Rental Assistance	0	0
Number of households supported through The Production of New Units	0	4
Number of households supported through Rehab of Existing Units	62	157
Number of households supported through Acquisition of Existing Units	32	33
<b>Total</b>	<b>94</b>	<b>194</b>

Table 12 – Number of Households Supported

**Discuss the difference between goals and outcomes and problems encountered in meeting these goals.**

Rental units acquired/constructed During the program year 7 new affordable rental housing units were acquired and completed. The County relies on non-profit and for profit affordable developers to produce new affordable housing units. The local capacity of affordable housing developers is limited. Additionally the local resources are limited in Pierce County which makes it more challenging to develop new affordable housing. Obtaining financing for these projects may take one to two years as the multi-family projects typically need allocations of other public resources including State Housing Trust Funds

and Low Income Housing Tax Credits. The County is committed to working on developing capacity in the community and working on developing a healthy pipeline of new affordable housing projects. In pursuant of that objective the County in 2016 the County started meeting with local affordable housing developers periodically to help create a pathway for local funding for affordable housing projects.

Rental units acquired/rehabilitated. During the program year rehabilitation was completed on 18 existing affordable housing rental housing units. Currently there are 2 rental acquisition/rehabilitation or rehabilitation only projects underway totaling 34 units that will be completed in the 2017 program year.

Homeowner Housing rehabilitated: During the program year the County closed loans on 6 HOME funded owner rehabilitation loans, 19 CDBG funded owner rehab RLF loans and completed CDBG funded minor home repairs for \_\_\_ households. The demand for these owner rehabilitation programs continues to grow, however unit production is limited by the staff capacity to carry out these program.

Direct Financial Assistance to Homebuyers : In July 2015 the County, through the Pierce County Community Development Corporation, contracted its downpayment assistance program to the Washington State Housing Finance Commission. The program did not meet unit goals do to a variety of factors including high housing costs pricing out lower income buyers, more downpayment options in the marketplace, and the transition of the program to the State Housing Finance Commission. In response the maximum loan limit on the downpayment assistance was raised in an effort to provide more assistance to lower income buyers priced out of the market. During the program year 8 downpayment assistance loans were completed. This is an increase from PY 2015.

Homeowner Housing Completed: During the program year 4 homebuyer units were completed and sold. Two projects are currently in development and an additional 6 units are expected to be added in program year 2017. This is on target for the goals in the plan.

### **Discuss how these outcomes will impact future annual action plans.**

The County is meeting with local affordable housing developers regularly to discuss pending affordable development and preservation projects. This will provide the County a sense of the pipeline of new projects in the Community and will help project the number of units in production. The number of new units will continue to be a challenge to project given that these projects can take up to two years to secure financing and up to four years to complete.

The County is limited in the number of owner rehab projects completed only by staff capacity. The demand for the program is high. The County will project the number of units based on fund availability and staff capacity.

The Downpayment Assistance program will continue to be administered by the Washington State Housing Finance Commission through a subrecipient agreement. The loan limit was raised to \$24,990 in a reaction to the market and the escalating home prices. The County and Commission will continue to actively market the program in an attempt to reach the unit goals. If the goals are not met in program

year 2017 the County will reevaluate the program and the partnership with the Commission. Because the demand for the program is low the County will use other funds for it's downpayment assistance program in program year 2017.

**Include the number of extremely low-income, low-income, and moderate-income persons served by each activity where information on income by family size is required to determine the eligibility of the activity.**

<b>Number of Households Served</b>	<b>CDBG Actual</b>	<b>HOME Actual</b>
Extremely Low-income	54	24
Low-income	49	9
Moderate-income	34	14
<b>Total</b>	<b>137</b>	<b>47</b>

**Table 13 – Number of Households Served**

### **Narrative Information**

## **CR-25 - Homeless and Other Special Needs 91.220(d, e); 91.320(d, e); 91.520(c)**

**Evaluate the jurisdiction's progress in meeting its specific objectives for reducing and ending homelessness through:**

### **Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs**

Outreach to homeless persons is an important component of our efforts to end homelessness in Pierce County. There are two PATH teams who outreach to unsheltered persons with severe mental illness and chronic substance use disorders; one outreach team targeting unsheltered runaway and homeless youth; and two homeless veteran outreach teams targeting veterans. The ultimate goal of reaching out to homeless persons and assessing their individual needs is to ensure that our homeless crisis response system is serving the most vulnerable persons with barriers to accessing permanent housing. The PATH teams are assessing the needs of unsheltered persons with severe mental illness and substance use disorders while simultaneously completing the Coordinated Entry assessment and placing persons into the housing referral process for either emergency shelter or on wait lists for permanent housing. The runaway and homeless youth and veteran's outreach teams are in the process of being trained and will implement the same process of assessing the needs through a Coordinated Entry assessment and placing persons into the housing referral process resulting in unsheltered persons ultimately being placed into permanent housing. Outreach services include street based education and outreach; access to emergency shelter; survival aid; treatment and counseling referrals; crisis intervention; and follow-up support.

### **Addressing the emergency shelter and transitional housing needs of homeless persons**

Pierce County utilizes ESG resources for emergency shelters. ESG was used to fund four emergency shelters that are part of a larger shelter component comprised of ten emergency shelters operating in Pierce County serving families with children, single persons, victims of domestic violence, and young adults.

In an effort to move homeless households rapidly into permanent housing the majority of our transitional housing was converted to other permanent housing options a few years ago. We have one transitional housing project operating in Pierce County that is targeted to serve women with chronic substance use disorders. These women are also mothers who have had their children temporarily removed from the home and placed into foster care. These women are in a transition period addressing substance use disorders, having their children returned back home, and successfully obtaining permanent housing.

### **Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: likely to become homeless after being discharged from publicly funded institutions and systems of care (such as health care**



**facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); and, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs**

Pierce County funds programs and services to assist the most vulnerable members of the community, including programs for children, youth and young adults, seniors, survivors of domestic violence, persons with developmental disabilities, and veterans. Services provided include employment and education resources, mental health services, substance abuse services. We recognize that there is an opportunity for growth when responding to persons being discharged from publicly funded institutions and systems of care and are committed to addressing this issue over the next year.

**Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again**

Pierce County and the local Continuum of Care are developing a coordinated entry system for all homeless populations. The goal is to prioritize the most vulnerable households who are experiencing homelessness with permanent housing assistance quickly and efficiently. As part of the system redesign Pierce County has required all program barriers be eliminated. The only program requirements allowable are funder mandated. With regard to the chronically homeless, PATH teams assist person with transitioning into permanent housing. All permanent housing interventions connect people with appropriately mainstream benefits and resources to improve housing stability.

## **CR-30 - Public Housing 91.220(h); 91.320(j)**

### **Actions taken to address the needs of public housing**

Over the course of the 2016 program year, the Pierce County Housing Authority held 20 classes, all marketed to low-income public housing participants that are targeted to homeownership preparation. Classes ranged from preparing for or increasing employment to cleaning up credit and budgeting. They also include specific curriculum on the home loan process and first time homebuyers' assistance, including HOME down payment assistance.

There are currently seven low-income public housing households actively engaged in homeownership preparation and one household waiting on an environmental review in order to close on their home.

### **Actions taken to encourage public housing residents to become more involved in management and participate in homeownership**

The Pierce County Housing Authority encourages public housing residents to become more involved in management and participate in homeownership by holding annual resident meetings, resident participation as commissioners, and a very active homeownership program.

### **Actions taken to provide assistance to troubled PHAs**

This is not applicable to the Pierce County Housing Authority as the agency has not been designated as "troubled".

## **CR-35 - Other Actions 91.220(j)-(k); 91.320(i)-(j)**

**Actions taken to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment. 91.220 (j); 91.320 (i)**

The County's comprehensive plan, which is required per the Washington State Growth Management Act, requires that the County address affordable housing barriers. In order to remove or alleviate the barriers to affordable housing the plan calls for the County to:

- Review voluntary and inclusionary housing methods to require housing affordable to households whose income is less than 80% of AMI.
- Provide additional incentives for developers to construct affordable housing for households whose income is less than 80% of AMI.
- Consider additional fee exemptions for projects that incorporate housing affordable to households whose income is less than 80% of AMI
- Consider allowing bonus densities for projects that incorporate housing affordable to households whose income is less than 80% of AMI.
- Provide for expedited permitting.

The County has adopted the following affordable housing incentives:

Expedited permit processing, under PCC 18A.64.040A;

- Traffic Impact Fee waiver, under PCC 18A.65.040B;
- Regional Park Impact Fee waiver, under PCC 4A.10.010A;
- Bonus Housing Units under PCC 18A.65.050A;
- Reduction in parks and open space requirements under PCC 18A.65.050B; and
- Reduction in minimum required parking under PCC 18A.65.05.

Developers utilizing these incentives are required under code to execute an affordable housing agreement and restrictive covenant with the County that requires affordability for tenants or owners below 80% of AMI for a minimum of thirty years.

## **Actions taken to address obstacles to meeting underserved needs. 91.220(k); 91.320(j)**

Pierce County contracted with a number of service providers during the 2016 program year with the HUD entitlement funds in order to assist under-served populations. These include such activities such as: acquisition of housing, providing direct financial assistance to a for-profit for economic development, public facilities and improvements for street improvements, and sidewalks, public services activities, transportation services, employment training, child care services, health services and food banks, rehab

of single-unit and multi-unit residential, shelter and rapid re-housing, and downpayment assistance to homebuyers.

### **Actions taken to reduce lead-based paint hazards. 91.220(k); 91.320(j)**

Actions to address LBP hazards and increase access to housing without LBP hazards

The County requires a lead based paint hazard assessment on all properties receiving acquisition and/or rehabilitation assistance. The level of the assessment depends on the activity.

- For rehabilitation under \$5,000 per unit on properties built prior to 1978 the County requires a lead based paint test on painted surfaces disturbed as part of the rehabilitation. If the painted area disturbed contains lead paint a clearance inspection by a State licensed clearance inspector is required to verify that no lead based paint hazards remain after the rehabilitation is completed. The contractor performing the work needs to be HUD certified for lead safe work practices.
- For rehabilitation over \$5,000 per unit on properties built prior to 1978 the County requires a lead paint risk assessment by a State licensed lead paint risk assessor. If a painted area that is disturbed contains lead paint a clearance inspection is required to verify no lead based paint hazards remain after the rehabilitation is complete. If a paint hazard exists interim controls must be used to remediate the lead hazards. A clearance inspection by a State licensed clearance inspector must be performed to confirm no lead hazards remain after the rehabilitation is complete. In addition for rehabilitation exceeding \$25,000 where lead hazards exists on the interior the lead paint hazards must be abated by a State certified lead paint abatement contractor. A clearance inspection by a State licensed clearance inspector must be performed to confirm no lead hazards remain upon completion of the lead abatement.
- For acquisition of housing built prior to 1978 the County performs a visual inspection for any lead based paint hazards. If a hazard exists the lead hazard must be remediated in accordance with HUD safe work practices and a clearance inspection must be performed by a licensed clearance inspector to confirm no lead hazards remain after the work is completed.
- For existing rental housing built prior to 1978 leased or acquired with federal funds the County performs a visual inspection for any lead based paint hazards during the on-site monitoring of the unit. If a hazard exists the lead hazard must be remediated in accordance with HUD safe work practices and a clearance inspection must be performed by a licensed clearance inspector to confirm no lead hazards exist.

All occupants of housing built prior to 1978 are required to receive the HUD lead paint hazards brochure and be notified in writing of the results of any lead testing or inspections on the unit they reside in. They are also required to be notified of any lead paint remediation on the unit they reside in.

### **Actions taken to reduce the number of poverty-level families. 91.220(k); 91.320(j)**

The purpose of all Pierce County's goals, objectives, and projects carried out in the 2016 program year and listed in Pierce County's 2016 One Year Action Plan (refer to AP-20 and AP-35 in the 2016 One Year Action Plan <http://www.co.pierce.wa.us/index.aspx?nid=2781>) is aimed at reducing the number of families in poverty. Pierce County strongly supports the efforts of service providers in the community to end homelessness, help individuals gain self-sufficiency, and provide affordable housing and economic development activities. The HUD entitlement grants, CDBG, ESG and HOME, allow Pierce County to invest at a minimum \$3.5 million annually to help reduce the number of poverty-level families.

Specifically the following actions were taken to achieve the anti-poverty goal:

- Public service agencies were funded with CDBG public services funds to help individuals and families gain self-sufficiency, provide a suitable living environment, and breakout of poverty;
- Provided a loan to a small business with CDBG economic development RLF to expand capacity and produce jobs for low-income persons;
- Funded agencies with ESG to provide those experiencing homelessness with supportive and/or permanent housing with access to services and to gain self-sufficiency; and
- With the use of HOME funds expanded the availability of affordable housing through owner rehabilitation, homebuyer assistance and affordable housing development programs.

#### **Actions taken to develop institutional structure. 91.220(k); 91.320(j)**

Pierce County has continued to work collaboratively with the Pierce County Consortium Cities and Towns Association, local non-profits and community partners, the Citizens' Advisory Board (CAB), and Continuum of Care to improve the jurisdiction's institutional structure.

In addition, Pierce County has been looking for other financial resources to be able to carry out the goals and objectives of the 2015 – 2019 Consolidated Plan. One recent source of funding that Pierce County received approval to move forward with is the conversion of the Neighborhood Stabilization Program (NSP) to Community Development Block Grant (CDBG) funding.

NSP was created by Congress under the Housing and Recovery Act of 2008. The purpose of NSP was to assist in alleviating the foreclosure crisis by providing funding to acquire and rehabilitate foreclosed and/or distressed properties. In the state of Washington all NSP funds were allocated by HUD to the State of Washington Department of Commerce. Pierce County received \$4.5 million dollars in NSP funding from the Department of Commerce in 2009. As the hardest hit County for foreclosures Pierce County received the highest allocation of NSP funding in the State.

In 2009 Pierce County contracted with the Pierce County Community Development Corporation (CDC) to provide first mortgage loans with NSP funds to income eligible homebuyers to purchase and rehabilitate foreclosed and/or distressed single family one unit properties. The idea was to create a Revolving Loan Fund (RLF) to continue the program into the future. The NSP grant was closed out in 2014. In total the CDC provided 31 first mortgage NSP loans to first time buyers. All funds currently in the NSP RLF are

comprised of loan repayments accumulated since the grant closed out. The current NSP agreement restricts the use of funds to providing loans to moderate and low income buyers to acquire foreclosed and distressed properties. Because of the market conditions, lack of inventory, and restrictions on sales prices the CDC has not been able to utilize the NSP funds recently.

HUD recently release policy guidance that allows NSP program income funds to be converted to CDBG funds. Pierce County recently submitted a request to convert \$800,000 of NSP program income funds to CDBG. The proposal is to use the converted funds to recapitalize the CDBG owner rehabilitation revolving loan fund and for HOME administrative expenses. Conversion of the NSP funds to CDBG will allow the CDBG owner rehabilitation loan program to continue to serve roughly 24 homeowners per year.

**Actions taken to enhance coordination between public and private housing and social service agencies. 91.220(k); 91.320(j)**

Pierce County enhances coordination between public and private housing and social service agencies through a variety of venues to plan and implement programs and services outlined in the Consolidated Plan. Pierce County facilitates, is an active member, and/or participates in the following community initiatives/collaborations:

- Pierce County Homeless Coalition The purpose of the Tacoma Pierce County Coalition to End Homelessness is to provide a network which shares ideas, concerns and resources applicable to homeless issues; foster collaboration in addressing the needs of homeless households; and increase community awareness of the causes of homelessness, the needs of homeless people and the ways to end homelessness.
- Tacoma/Lakewood/Pierce County Continuum of Care The Continuum of Care (CoC) governing board is a local planning body that coordinates housing and services funding for homeless households.
- Pierce County Affordable Housing Consortium The Pierce County Affordable Housing Consortium is a 501© (3) non-profit organization comprised of local non-profit and for-profit organizations dedicated to furthering affordable housing in Pierce County. The Consortium provides a forum to share information on affordable housing in the community and build partnerships to further affordable housing development and preservation. The County uses the Consortium as a way to share information on County affordable housing initiatives, plans and funding opportunities.
- Pierce County Human Services Coalition The Pierce County Human Services Coalition is comprised of local non-profit executive directors and upper management staff, local jurisdictions such as Tacoma, Lakewood, and Pierce County, local councilmembers, and state congressmen. This Coalition meets on a monthly basis in the interest of building strong families and healthy communities, and educating and advocating for the effective delivery of human services.
- Pierce County Cities and Towns Association Human Services staff interacts and communicates

with this Association to build partnerships with elected officials within the Pierce County Consortium Cities and Towns to advocate for the low-income individuals and communities within the Consortium. In addition, staff collaborates with this Association to recruit elected officials to serve on the Pierce County Citizens' Advisory Board (CAB) to help assess and determine community need, particularly those of low-income persons, reduce the impact of poverty and homelessness on communities within the Consortium, and evaluate and score funding applications.

**Identify actions taken to overcome the effects of any impediments identified in the jurisdictions analysis of impediments to fair housing choice. 91.520(a)**

For the 2016 program year Human Services focused on addressing the following impediment identified in the AI:

**Fair Housing Enforcement – Adequate fair housing education and enforcement are difficult in Pierce County given the limited resources available. It is critical to effectively target those resources.**

- Prioritize fair housing testing and education to encourage fair housing for everyone.

Fair Housing Testing

This was accomplished by conducting 30 site, rental tests in Pierce County. Of those 30 tests, 17 were race-based tests and 13 were national-origin based tests. Of the 17 race-based tests, five test sites showed differential treatment based on race. Of the 13 national-origin based tests, four test-sites showed differential treatment based on national origin.

Education & Outreach

In partnership with Human Services The Fair Housing Center conducted two trainings on June 21, 2017. The morning session was advertised and tailored towards local housing providers. Housing providers included landlords, property managers and housing authority staff. A total of 16 people were present for that session. They represented Mercy Housing, Habitat for Humanity, Pierce County Housing Authority, Catholic Community Services, Sound Outreach, Shared Housing Services and Vadis. The afternoon session was directed towards social service providers. A total of 21 people were present for that session. They represented organizations like SAFE-THA, Rainbow Center, Pierce County Human Services, Aging and Disability Services Center, Exodus Housing and Helping Hand House.

Human Services also has links to local fair housing resources on the website to educate landlords and building managers, and homebuyers and renters, at:

<https://www.co.pierce.wa.us/index.aspx?NID=3408/Fair-Housing-Resources>.

Human Services Homebuyer and Down Payment Assistance programs require any customer that

receives assistance to complete the homebuyer education program. On the WSHFC website there is a schedule of Homebuyer Education Seminars conducted in languages other than English as well as other additional resources.

Human Services also refers customers to the Washington State Department of Financial Institutions (WSDFI) (<http://www.dfi.wa.gov./consumers/homeownership/>) for foreclosure help, mortgage fraud issues, common scams, and other resources. The WSDFI website also contains information on how to take advantage of free counseling and assistance by contacting a Washington HUD approved counselor.

Both of the WSHFC and WSDFI website links are posted on the Human Services website. The Fair Housing Center of Washington's website link is also posted as it contains information on fair housing training and resources such as, Fair Housing Agencies in Spanish, a Service Animal Sample Policy, or Tenant on Tenant Harassment Sample Policy.



## **CR-40 - Monitoring 91.220 and 91.230**

**Describe the standards and procedures used to monitor activities carried out in furtherance of the plan and used to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements**

### Subrecipient Monitoring for CDBG, ESG, and HOME

Pierce County (as an entitlement grantee, Urban County, and Consortium lead agency) is responsible for monitoring its sub-recipients' activities to ensure compliance with all applicable federal requirements at 24 CFR 570, 24 CFR 576, and 24 CFR 92 for individual project goals, and local, and CDBG, ESG, and HOME program requirements. Pierce County selects sub-recipients for the CDBG and ESG program activities and executes contracts for all funded activities. These contracts meet the applicable program and federal requirements. The County executes an annual HOME written agreement with the Pierce County Community Development Corporation (CDC) to be its sub-recipient for the HOME program. All projects funded are reviewed for eligibility and compliance by the program supervisor with the consolidated planning process prior to set-up in IDIS.

The County monitors contracts for compliance with the specific program requirements applicable to the project including: general management, performance goals, financial management, data collection, reporting, eligibility determinations, environmental review, non-discrimination, minority business outreach, fair housing, affirmative marketing, lead-based paint, acquisition/relocation, housing inspections, and labor standards compliance, etc.

Pierce County also provides technical assistance to funded projects to assure compliance with applicable federal requirements. This may include review of procurement processes, attendance at pre-construction meetings to review project requirements with contractors, meetings to review specific requirements, training, etc.

A variety of monitoring techniques are used during the implementation of HUD funded activities by staff to review sub-recipient compliance with federal regulations and the funding agreement. Through risk assessment, phone conversations, written correspondence, desk monitoring, reviewing specific requirements for service and capital projects, and on-site monitoring visits, staff is able to review each funded project and program to ensure that the applicable CDBG, ESG, and HOME programs' regulatory requirements are met. When necessary, Pierce County will take corrective actions to preserve program integrity with funded sub-recipients. Detailed information on the monitoring processes are outlined in Pierce County Human Services Housing and Community Development Over-Arching Policies and Procedures Manual.

Lastly, the County uses the Consolidated Annual Performance and Evaluation Report (CAPER) as a tool for monitoring performance against the Consolidated Plan and Annual Action Plan goals.

### **Citizen Participation Plan 91.105(d); 91.115(d)**

#### **Describe the efforts to provide citizens with reasonable notice and an opportunity to comment on performance reports.**

On August 23, 2017 citizens were notified of the availability of the 2016 CAPER in the County's Official Paper of Record, the Tacoma News Tribune. The notice informed the public of the 15 day public comment period beginning September 1, 2017 and ending with a public hearing on September 20, 2017 held by the Pierce County Human Services Citizens' Advisory Board (CAB) on the 2016 CAPER. The 2016 CAPER, along with the following IDIS reports, PR03, PR05, PR07, PR23, PR26, and PR27 are posted on the Human Services website. Any comments submitted during the 15 day public comment period and/or at the public hearing will be written here.

**CR-45 - CDBG 91.520(c)**

**Specify the nature of, and reasons for, any changes in the jurisdiction's program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.**

For the 2016 program year, there were no changes to Pierce County's program objectives that were identified in the 2016 One Year Action Plan. The public service activities funded during this time period have reached completion and the public facilities projects are moving forward in a timely manner.

**Does this Jurisdiction have any open Brownfields Economic Development Initiative (BEDI) grants?**

No

**[BEDI grantees] Describe accomplishments and program outcomes during the last year.**

## **CR-50 - HOME 91.520(d)**

### **Include the results of on-site inspections of affordable rental housing assisted under the program to determine compliance with housing codes and other applicable regulations**

Please list those projects that should have been inspected on-site this program year based upon the schedule in §92.504(d). Indicate which of these were inspected and a summary of issues that were detected during the inspection. For those that were not inspected, please indicate the reason and how you will remedy the situation.

The following HOME funded rental housing projects were inspected during the program year.

All HOME funded rental housing units inspected during the program year have passed inspection. Minor issues identified were resolved within 30 days of the initial inspection.

### **Provide an assessment of the jurisdiction's affirmative marketing actions for HOME units. 92.351(b)**

Pierce County has established policies and procedures to affirmatively market units (in projects of five (5) or more units) rehabilitated under the Multi-Family Rehabilitation portion of the HOME Program. These procedures are intended to further the objectives to Title VIII of the Civil Rights Act of 1968, Executive Order 11063, and Pierce County's local Fair Housing Ordinance, No. 81120. All owners of projects with five or more HOME units are required to submit their affirmative marketing plan for review and approval.

During the program year all owners of HOME rental housing units were monitored to ensure that affirmative marketing plans and requirements for each project were being followed. The County requires that owners identify and outreach to underserved communities and groups least likely to apply for HOME assisted housing through advertising in community papers and through local community organizations. In addition the County funded the Fair Housing Center of Washington to conduct fair housing training targeted at non-profit housing (including owners of HOME units) providers.

### **Refer to IDIS reports to describe the amount and use of program income for projects, including the number of projects and owner and tenant characteristics**

During the program year the County received \$892,598.29 in HOME program income.

During the program year \$664,767.51 of HOME PI was expended on the following projects and activities:

- 22 Owner rehabilitation activities in various stages of development:22 white non hispanic1 homebuyer development activity in development. :4 buyers assisted.2 white non hispanic2 black non hispanic6 rental housing activities in various state of development (16 total tenants):1 Native Hawaiiin non hispanic15 white non hispanic

**Describe other actions taken to foster and maintain affordable housing. 91.220(k) (STATES ONLY: Including the coordination of LIHTC with the development of affordable housing). 91.320(j)**

The County has taken the following actions to foster and maintain affordable housing:

- Provide HOME and CDBG funding for rehabilitation of owner occupied affordable housing units. The County provides both a minor home repair (repairs under \$7,500) program and a major home program rehabilitation program. .

- Provide funding through the HOME/CDBG/SHB 2060 programs for rehabilitation of existing affordable rental housing units.

-Provide funding through the HOME/CDBG/SHB 2060 programs for acquisition, and/or rehabilitation of affordable rental housing units and/or homeownership units.

-Provide funding through both HOME and SHB 2060 programs for acquisition, and new construction of affordable rental housing units and/or homeownership units.

-Provide Operating and Maintenance funding through the local SHB 2060 affordable housing for all program for the preservation and maintenance of existing affordable rental housing units.

**CR-60 - ESG 91.520(g) (ESG Recipients only)**

**ESG Supplement to the CAPER in *e-snaps***

**For Paperwork Reduction Act**

**1. Recipient Information—All Recipients Complete**

**Basic Grant Information**

<b>Recipient Name</b>	PIERCE COUNTY
<b>Organizational DUNS Number</b>	071850887
<b>EIN/TIN Number</b>	916001359

CAPER

35

**Identify the Field Office** SEATTLE  
**Identify CoC(s) in which the recipient or subrecipient(s) will provide ESG assistance** Tacoma/Lakewood/Pierce County CoC

**ESG Contact Name**

**Prefix** 0  
**First Name** Tess  
**Middle Name** 0  
**Last Name** Colby  
**Suffix** 0  
**Title** Housing and Community Development Manager

**ESG Contact Address**

**Street Address 1** 1305 Tacoma Avenue South, Suite 104  
**Street Address 2** 0  
**City** Tacoma  
**State** WA  
**ZIP Code** -  
**Phone Number** 2537986139  
**Extension** 0  
**Fax Number** 0  
**Email Address** tcolby@co.pierce.wa.us

**ESG Secondary Contact**

**Prefix**  
**First Name**  
**Last Name**  
**Suffix**  
**Title**  
**Phone Number**  
**Extension**  
**Email Address**

**2. Reporting Period—All Recipients Complete**

**Program Year Start Date** 07/01/2016  
**Program Year End Date** 06/30/2017

### 3a. Subrecipient Form – Complete one form for each subrecipient

**Subrecipient or Contractor Name:** WASHINGTON WOMEN'S EMPLOYMENT AND EDUCATION

**City:** Tacoma

**State:** WA

**Zip Code:** 98409, 4426

**DUNS Number:** 121169940

**Is subrecipient a victim services provider:** N

**Subrecipient Organization Type:** Other Non-Profit Organization

**ESG Subgrant or Contract Award Amount:** 24708.81

**Subrecipient or Contractor Name:** CATHOLIC COMMUNITY SERVICES OF WESTERN WASHINGTON

**City:** Tacoma

**State:** WA

**Zip Code:** 98405, 4457

**DUNS Number:** 799006341

**Is subrecipient a victim services provider:** N

**Subrecipient Organization Type:** Faith-Based Organization

**ESG Subgrant or Contract Award Amount:** 49690

**Subrecipient or Contractor Name:** The Rescue Mission

**City:** Tacoma

**State:** WA

**Zip Code:** 98401, 1912

**DUNS Number:** 095731014

**Is subrecipient a victim services provider:** N

**Subrecipient Organization Type:** Faith-Based Organization

**ESG Subgrant or Contract Award Amount:** 12389

**Subrecipient or Contractor Name:** YWCA of Pierce County

**City:** Tacoma

**State:** WA

**Zip Code:** 98402, 3904

**DUNS Number:** 364210302

**Is subrecipient a victim services provider:** Y

**Subrecipient Organization Type:** Other Non-Profit Organization

**ESG Subgrant or Contract Award Amount:** 195605.89

**Subrecipient or Contractor Name:** Exodus Housing

**City:** Sumner

**State:** WA

**Zip Code:** 98390, 3249

**DUNS Number:** 120590331

**Is subrecipient a victim services provider:** N

**Subrecipient Organization Type:** Other Non-Profit Organization

**ESG Subgrant or Contract Award Amount:** 33792

**Subrecipient or Contractor Name:** Share and Care House

**City:** Tacoma

**State:** WA

**Zip Code:** 98404, 2101

**DUNS Number:**

**Is subrecipient a victim services provider:** N

**Subrecipient Organization Type:** Other Non-Profit Organization

**ESG Subgrant or Contract Award Amount:** 40111.3



## CR-65 - Persons Assisted

### 4. Persons Served

#### 4a. Complete for Homelessness Prevention Activities

Number of Persons in Households	Total
Adults	0
Children	0
Don't Know/Refused/Other	0
Missing Information	0
<b>Total</b>	<b>0</b>

Table 16 – Household Information for Homeless Prevention Activities

#### 4b. Complete for Rapid Re-Housing Activities

Number of Persons in Households	Total
Adults	0
Children	0
Don't Know/Refused/Other	0
Missing Information	0
<b>Total</b>	<b>0</b>

Table 17 – Household Information for Rapid Re-Housing Activities

#### 4c. Complete for Shelter

Number of Persons in Households	Total
Adults	0
Children	0
Don't Know/Refused/Other	0
Missing Information	0
<b>Total</b>	<b>0</b>

Table 18 – Shelter Information



#### 4d. Street Outreach

Number of Persons in Households	Total
Adults	0
Children	0
Don't Know/Refused/Other	0
Missing Information	0
<b>Total</b>	<b>0</b>

Table 19 – Household Information for Street Outreach

#### 4e. Totals for all Persons Served with ESG

Number of Persons in Households	Total
Adults	0
Children	0
Don't Know/Refused/Other	0
Missing Information	0
<b>Total</b>	<b>0</b>

Table 20 – Household Information for Persons Served with ESG

#### 5. Gender—Complete for All Activities

	Total
Male	0
Female	0
Transgender	0
Don't Know/Refused/Other	0
Missing Information	0
<b>Total</b>	<b>0</b>

Table 21 – Gender Information

## 6. Age—Complete for All Activities

	<b>Total</b>
Under 18	0
18-24	0
25 and over	0
Don't Know/Refused/Other	0
Missing Information	0
<b>Total</b>	<b>0</b>

Table 22 – Age Information

## 7. Special Populations Served—Complete for All Activities

### Number of Persons in Households

Subpopulation	Total	Total Persons Served – Prevention	Total Persons Served – RRH	Total Persons Served in Emergency Shelters
Veterans	0	0	0	0
Victims of Domestic Violence	0	0	0	0
Elderly	0	0	0	0
HIV/AIDS	0	0	0	0
Chronically Homeless	0	0	0	0
<b>Persons with Disabilities:</b>				
Severely Mentally Ill	0	0	0	0
Chronic Substance Abuse	0	0	0	0
Other Disability	0	0	0	0
Total (Unduplicated if possible)	0	0	0	0

Table 23 – Special Population Served

## CR-70 – ESG 91.520(g) - Assistance Provided and Outcomes

### 10. Shelter Utilization

Number of New Units - Rehabbed	0
Number of New Units - Conversion	0
Total Number of bed-nights available	0
Total Number of bed-nights provided	0
Capacity Utilization	0.00%

Table 24 – Shelter Capacity

### 11. Project Outcomes Data measured under the performance standards developed in consultation with the CoC(s)

The County will assess program performance against the contracted statement of work and share performance data with grantees on no less than a quarterly basis. If the County identifies a program that is not meeting the contracted performance outcomes, the County will work with the provider to develop a Performance Improvement Plan (PIP). The PIP will include the provision of Technical Assistance. If, after implementing the PIP, performance does not improve, the County shall take action, including, but not limited to, placing a cap on spending, reducing funding, reallocating funding to a performing program and/or terminating the contract. Any program that is under-spending, even if it is meeting performance targets, may have unspent funds re-allocated to higher performing programs. Program performance is a heavily weighted factor in all funding decisions. See attached Performance Target Table for Outcomes.

## CR-75 – Expenditures

### 11. Expenditures

#### 11a. ESG Expenditures for Homelessness Prevention

	Dollar Amount of Expenditures in Program Year		
	2014	2015	2016
Expenditures for Rental Assistance	7,564	9,728	0
Expenditures for Housing Relocation and Stabilization Services - Financial Assistance	0	0	0
Expenditures for Housing Relocation & Stabilization Services - Services	0	0	0
Expenditures for Homeless Prevention under Emergency Shelter Grants Program	0	0	0
<b>Subtotal Homelessness Prevention</b>	<b>7,564</b>	<b>9,728</b>	<b>0</b>

Table 25 – ESG Expenditures for Homelessness Prevention

#### 11b. ESG Expenditures for Rapid Re-Housing

	Dollar Amount of Expenditures in Program Year		
	2014	2015	2016
Expenditures for Rental Assistance	1,463	73,192	34,746
Expenditures for Housing Relocation and Stabilization Services - Financial Assistance	0	0	0
Expenditures for Housing Relocation & Stabilization Services - Services	4,480	21,916	8,572
Expenditures for Homeless Assistance under Emergency Shelter Grants Program	0	0	0
<b>Subtotal Rapid Re-Housing</b>	<b>5,943</b>	<b>95,108</b>	<b>43,318</b>

Table 26 – ESG Expenditures for Rapid Re-Housing

#### 11c. ESG Expenditures for Emergency Shelter

	Dollar Amount of Expenditures in Program Year		
	2014	2015	2016
Essential Services	4,814	0	88,818
Operations	5,999	108,066	40,458
Renovation	0	0	0

Major Rehab	0	0	0
Conversion	0	0	0
<b>Subtotal</b>	<b>10,813</b>	<b>108,066</b>	<b>129,276</b>

**Table 27 – ESG Expenditures for Emergency Shelter**

**11d. Other Grant Expenditures**

	Dollar Amount of Expenditures in Program Year		
	2014	2015	2016
Street Outreach	0	0	0
HMIS	107	21,069	24,585
Administration	24	35,078	16,046

**Table 28 - Other Grant Expenditures**

**11e. Total ESG Grant Funds**

Total ESG Funds Expended	2014	2015	2016
	24,451	269,049	213,225

**Table 29 - Total ESG Funds Expended**

**11f. Match Source**

	2014	2015	2016
Other Non-ESG HUD Funds	0	0	0
Other Federal Funds	0	0	0
State Government	3,615,980	0	0
Local Government	0	269,050	213,225
Private Funds	0	0	0

Other	0	0	0
Fees	0	0	0
Program Income	0	0	0
<b>Total Match Amount</b>	<b>3,615,980</b>	<b>269,050</b>	<b>213,225</b>

**Table 30 - Other Funds Expended on Eligible ESG Activities**

**11g. Total**

<b>Total Amount of Funds Expended on ESG Activities</b>	<b>2014</b>	<b>2015</b>	<b>2016</b>
	3,640,431	538,099	426,450

**Table 31 - Total Amount of Funds Expended on ESG Activities**



## Attachment

### 2016 ESG eCART Pierce County



20170824PC\_ESG-C  
APER-Reporting-Toc

# CR - 05 ÿ CR - 70 Attachment

## ATTACHMENT

### CR-05 – Goals and Outcomes

#### **Neighborhood and Community Development:**

Public Facility or Infrastructure Activities: Due to the nature of public facilities projects, during the program year none of the 2016 CDBG public facilities projects were completed, as was expected and none of the 2015 public facilities projects have been completed. The 2016 projects consist of: The Town of Carbonado/Carbonado Water Source Improvements; Town of Eatonville/Town Hall ADA Access; Catholic Community Services/Family Housing Network Building Exterior Rehab; Lindquist Dental Clinic for Children/Parkland Dental Clinic Facility Improvements; City of University Place/Morrison Road Improvements and Vadis/Vadis Housing. The Town of Wilkeson’s 2012 Albert Street Improvements Phase II was completed in the 2016 program year. This accounts for the 225 persons assisted under the Neighborhood and Community Development Goal.

#### **Provide Basic Needs and Services:**

Public service activities: During the program year, 55,637 less low-income persons were assisted with CDBG public services funds than anticipated. The estimated number of people served by Lindquist Dental and the Emergency Food Network were higher than the actuals.

Other: The activity for “other” is the Beyond the Borders program and the unit of measure reflects boardings for the program. There were 375 more boardings than originally anticipated for the 2016 program year.

Please note that Human Services will remit to HUD interest earned during the 2016 program year on the Housing RLF in the amount of \$2.04 and Business RLF in the amount of \$46.99.

**CR 70 – ESG Assistance Provided and Outcomes**

<b>Outcome</b>	<b>ES</b>	<b>Outreach</b>	<b>RRH</b>
Number of outreach contacts per month (duplicated)	N/A	120	N/A
% of people contacted by outreach team who complete a prioritization and eligibility interview	N/A	50%	N/A
% Acceptance of CES Referrals	95%	N/A	95%
% of Bed/Unit Vacancies Listed In HMIS And Filled Through CES	100%	N/A	100%
Average Length of Time Homeless in Funded Program (Days)	45	N/A	45
% Bed Utilization Rate	95%	N/A	N/A
% Maintain or Increase in Income from any source (adults)	70%	N/A	70%
% Exit to Permanent Housing Destination	80%	N/A	80%
% Participant Housed twelve (12) Months or Longer	N/A	N/A	N/A
% of participants in households with children who exit programs to homelessness and/or are involuntarily exited from programs	30%	N/A	15%
% of participants in households without children who exit programs to homelessness and/or are involuntarily exited from programs	35%	N/A	15%
% of participants in households with children who successfully exit funded programs to return to homelessness within a twelve (12) month period	5%	N/A	10%
% of participants in households without children who successfully exit funded programs to return to homelessness within a twelve (12) month period	20%	N/A	10%

% Expenditure of funds	95%	95%	95%
% of Contract Payment Request submitted on a monthly basis within twenty-one (21) working days following the month of incurred expenses	100%	100%	100%
HMIS Data Quality	95%	95%	95%
HMIS Data Entry Timeliness	95%	95%	95%