



950 Fawcett Avenue, Suite 100
Tacoma, Washington 98402
(253) 798-7456

ADDENDUM NO. 01 – REQUEST FOR PROPOSAL NUMBER 1955
**ELECTRONIC HOME AND CURFEW MONITORING SERVICES TO JUVENILE
OFFENDERS**

ADDENDUM DATE: November 28, 2017

REVISED PROPOSAL DUE DATE: DECEMBER 14, 2017

Please be advised that the following changes have been made on the above referenced Request for Proposal:

Proposal Due Date: The proposal due date is being revised to **December 14, 2017**, no later than 4:00 PM, to be submitted to Pierce County Procurement & Contract Services (950 Fawcett Ave, Suite 100).

See Vendor Questions and County Responses No. 1, attached to this Addendum No. 01.

Thank you for your continued interest in serving Pierce County.

/s/KEN MATTHEWS
Purchasing Agent

**PLEASE INDICATE YOUR RECEIPT OF THIS ADDENDUM BY INDICATING ON THE RFP
SIGNATURE PAGE**

ATTACHMENT A – QUESTIONS & ANSWERS NO. 1

QUESTIONS AND ANSWERS

ELECTRONIC HOME MONITORING AND CURFEW MONITORING SERVICES TO JUVENILE OFFENDERS

RFP No. 1955

CONTACT: PIERCE COUNTY PROCUREMENT & CONTRACT SERVICES

DATE OF ISSUE QUESTION AND ANSWER: **Monday, November 27, 2017**

Question #	VENDOR QUESTIONS	COUNTY RESPONSES	Response Issued - Date
1	Based on the importance of the Pierce County Juvenile Court's responses to questions, would the Court consider a two (2) week extension to the proposal due date?	Yes, we will consider an extension	11/27/2017
2	Does the Court anticipate the program to expand beyond the 100 daily participant count? Can the Court confirm the current size of the program at this time? As this RFP requires tiered pricing, this information is critical so that the proper price tiers can be accurately calculated and provided to the Court.	No. Our current ADP is 45 As this RFP requires tiered pricing, this information is critical so that the proper price tiers can be accurately calculated and provided to the Court.	11/27/2017
3	The RFP requires tiered pricing. Does the Court have a format preference for vendor's pricing response? Is the Court going to provide a pricing format layout or can the vendor create its own?	No. You can create your own format.	11/27/2017
4	What is the expected monitoring sentence length per participant?	This varies between 1 and 365 days	11/27/2017
5	Who is the current provider of services to the Court?	2 Watch Monitoring	11/27/2017
6	Can the Court provide the manufacturer and make/model types of the equipment currently in use? Can the court provide a breakdown of the usage between landline-based home monitoring devices and cellular-based home monitoring devices?	SECUREALERT (Relialert XC3) by Track Group We only have cellular based units	11/27/2017
7	How many portable radio frequency location verification devices does the Court expect to need? If these devices are currently used in this program, can the manufacture and make/model of the device be provided? In addition, is the Court charged any fees for the use of these devices? If so, can the court provide that fee?	NA	11/27/2017
8	Can the Court provide the current tiered pricing structure in use?	Current pricing isn't tiered. Our rate is \$5.40 per device, per day for active devices only.	11/27/2017
9	Can the Court provide the number of devices lost, stolen, or damaged over the last 12 months? How many ankle transmitters and how many home units?	18 We only use ankle monitors.	11/27/2017
10	Who is responsible for reimbursement for equipment that is not returned beyond any designated "no cost" allotment provided to the Court?	The Court	11/27/2017
11	Are participants allowed back onto the program if they damage any equipment? If so, what is the amount of participants that this situation would apply to annually?	Yes 22	11/27/2017
12	On average, how many installations do you have per month (activations)? On average, how many de-installations do you have per month (deactivations)?	46 40	11/27/2017
13	Does the current provider provide staff on-site to support this program? If so, does the Court require a full-time employee or a part-time employee? Can the Court confirm how many vendor staff it requires for the program?	No. NA	11/27/2017
14	If the vendor's employee is required, does the Court provide a workspace where equipment can be safely stored and where the vendor staff can set-up a computer workstation for data entry and related program tasks?	NA	11/27/2017

QUESTIONS AND ANSWERS

ELECTRONIC HOME MONITORING AND CURFEW MONITORING SERVICES TO JUVENILE OFFENDERS

RFP No. 1955

CONTACT: PIERCE COUNTY PROCUREMENT & CONTRACT SERVICES

DATE OF ISSUE QUESTION AND ANSWER: **Monday, November 27, 2017**

15	Please clarify if the Court's protocols require the vendor's staff to have voice communication with clients.	We don't require the vendor to have communication with the clients.	11/27/2017
16	Are all program monitoring fees the responsibility of the Court or are they subsidized by the Juvenile's parents/guardians? If the latter, does the vendor have to handle any of the collection efforts from the parents/guardians?	The court is responsible for all fees.	11/27/2017
17	What type of voice recognition system is currently used by the Court for this program? Can the Court provide the name of the voice monitoring system provider and the daily fees charged for this service?	NA	11/27/2017
18	If voice verification monitoring is being used as part of this program, can the Court clarify if it prefers in-bound call based voice verification where the participant calls into a designated telephone number or does the Court prefer the system to call out to the participant to verify location and identity? Does the Court prefer the ability to have access to both of these voice-monitoring options?	NA	11/27/2017
19	How many / what percentage of in-active spare / shelf units are required for the program? If the current vendor provides in-active spare / shelf units, what is the daily rate for these units?	Currently we have between 5 and 10 devices on hand. This need will depend on timing of delivery of devices.	11/27/2017
20	Does the agency require provision of notification tools, i.e. cell phones, laptops, etc? If so, how many based on staff assigned to the program?	NA	11/27/2017
21	Are any weekend or after-hours reporting required? If so, to whom? Does the Court have a preferred cellular service provider for optimum local coverage?	No. NA	11/27/2017
22	What business hours are required for vendor personnel on-site? Any weekend obligations?	NA	11/27/2017
23	Training: How many locations must training be provided at for the Court?	One	11/27/2017
24	How many agency sites are involved in the operation of this program?	One	11/27/2017
25	Will the agency consider the use of nationally vetted, convenience purchase vehicles for this proposal including WSCA-NASPO?	No.	11/27/2017
26	<p><u>We have several questions regarding the RFP schedule:</u></p> <p>a. The RFP calls out "EQUIPMENT DEMONSTRATION"</p> <p>i. To allow proper time for preparation/travel arrangements and shipping of necessary equipment, will the Court provide at least two (2) weeks advance written notice of the need for demonstrations/acceptance testing/samples?</p> <p>ii. How will demonstrations factor into evaluation scoring?</p> <p>iii. Will actual Participants or only Court officers/staff participate in demonstration testing?</p> <p>iv. Acknowledging that each proposer's methodology is different, will the Court please provide ample time (3 hours) for advanced proposer training of Court staff who will participate in demonstrations and testing?</p> <p>b. The RFP states that a contract shall be executed approximately 8 weeks after the due date. Can this be considered the actual start date of services or would services begin thereafter?</p> <p>c. Will the existing program population transition to the new vendor? Or will the program start with 0 participants?</p>	<p>a:</p> <p>i. Yes</p> <p>ii. Low if any</p> <p>iii. Court Staff only</p> <p>iv. Yes</p> <p>b. Services state once contract is fully executed</p> <p>c. Yes</p> <p>d. NA</p>	11/27/2017

QUESTIONS AND ANSWERS

ELECTRONIC HOME MONITORING AND CURFEW MONITORING SERVICES TO JUVENILE OFFENDERS

RFP No. 1955

CONTACT: PIERCE COUNTY PROCUREMENT & CONTRACT SERVICES

DATE OF ISSUE QUESTION AND ANSWER: **Monday, November 27, 2017**

27	In acknowledging that the Court is looking for multiple types of offender monitoring services as part of this RFP (electronic monitoring and voice recognition monitoring) can the Court address the following: a. Is the Court seeking to award one contractor for all elements? b. If so, will the Court reject proposals that fail to meet the overall scope required by the RFP? c. Will the Court consider awards to multiple Contractors per technology type? d. Does the evaluation criteria/scoring attribute any scoring to a single contractor(s) who propose all elements of the RFP and, if so, specifically how?	<p>a. Yes b. No c. No d. No</p>	11/27/2017
28	How often is court testimony required?	To date, none	11/27/2017
29	Are there any other functions and services provided by the current vendor that are desired, but not specifically described in the Solicitation? For example: orientation, enrollment, collection of fees (if program is subsidized by the juvenile's parents or guardians)?	No	11/27/2017
30	Beyond English and Spanish (presumably), are any other languages required to assist with program population cultural / language needs?	No	11/27/2017
31	Will agency personnel require access to the monitoring platforms?	Yes	11/27/2017
32	Is the vendor's system required to communicate with the Court's system?	No	11/27/2017
33	Page 4 - Services Provided - The County specifies the contractor shall perform the function of data entry and provide notification of alert conditions to authorized court staff. Since monitoring center staffing factors heavily into vendor costs, we request clarification of the monitoring services required: a. Is the County requesting only automated notifications of alerts generated by the system, or b. Is the County requesting the additional provision of direct manual outbound calls from the monitoring center staff to either offenders or officers? c. Who is to be contacted by telephone? The officer, the offender, or both? d. Will you please provide the number of alarms per offender per month generated on average so the vendor's monitoring center may budget this into the price proposal? e. Will the County consider a sliding scale price method based on the number of alerts handled by the monitoring center? f. Can you please provide the current outbound protocols?	The county will only require automated notification of alerts.	11/27/2017
34	Please identify the make and models of all devices the County is using under the current contract.	We currently use SECUREALERT (Relialert XC3) by Track Group units	11/27/2017
35	How many units were on leg as of month day, year by equipment type?	Our ADP is 46	11/27/2017
36	What is the current contracted daily rate for all equipment by make and model?	Our currently contracted daily rate is \$5.40 per active unit	11/27/2017
37	Does the daily rate include all monitoring costs? If not, what is the current daily rate for the additional monitoring?	The daily rate includes all monitoring costs	11/27/2017
38	What is the average length of time a participant is on electronic monitoring?	Our participant sentences range from 1 to 365 days	11/27/2017
39	How many devices have been lost, stolen, or damaged within the past 12 months by type?	18 Devices have been lost, stolen or damaged within the past 12 months	11/27/2017
40	What is the current spare (shelf) inventory percentage?	We currently have around 15% in shelf inventory	11/27/2017

QUESTIONS AND ANSWERS

ELECTRONIC HOME MONITORING AND CURFEW MONITORING SERVICES TO JUVENILE OFFENDERS

RFP No. 1955

CONTACT: PIERCE COUNTY PROCUREMENT & CONTRACT SERVICES

DATE OF ISSUE QUESTION AND ANSWER: **Monday, November 27, 2017**

41	How many times has the incumbent contractor provided an affidavit or expert witness testimony for prosecution of violations in court proceedings during the current contract term?	To date we have not had a vendor provide witness testimony	11/27/2017
42	Are you interested in additional and/or alternative electronic monitoring technologies and products? If yes, may we offer these as "optional products and services" with associated pricing on a separate Pricing Sheet?	Yes, we would be interested in alternative electronic monitoring technologies. Yes, you may offer them as optional products and services with associated pricing and a separate sheet of this proposal.	11/27/2017
43	What is the transition/implementation timeline? What are the implementation start and completion dates?	The transition can happen once the contract is fully executed. We contract for services on an annual basis.	11/27/2017
44	We respectfully request that the County extend the deadline to allow for at least two weeks between the Q&A Addendum Release and the Proposal Submittal Due Date and Time.	We are willing to extend the deadline	11/27/2017
45	Page 8-Submittal Checklist -All items mentioned in paragraph 5 above submitted to Pierce County should be printed on both sides on recycled paper whenever practicable- Can the County clarify where to locate paragraph 5?	Page 8, Submittal Checklist, second item from end of the list, is re-written to read as follows: "All of the items submitted to Pierce County should be printed both sides on recycled paper whenever practicable."	11/27/2017
46	Should the format of the proposal follow the same order as the Submittal Checklist? -If not, do you have a preferred format?	Proposals should be submitted in an easy to follow manner, with all required information.	11/27/2017
47	Is this bid the only interested in RF technology?	No, we don't want radio frequency	11/27/2017
48	Can we offer GPS as a substitution for RF?	Yes	11/27/2017
49	You are requesting tiered pricing, is this based on volume or level of service? ie equipment only, partial service, full service? Is this for both RF and GPS?	Based on volume and level of service.	11/27/2017
50	What does it mean; "no active participation" by the client? Is charging equipment daily ok?	Charging is okay. We don't want our clients to have to set-up or troubleshoot equipment.	11/27/2017
51	"The contractor shall perform the function of data entry." What data entry is needed?	We want reporting on our participants.	11/27/2017
52	What type of service is needed? Full service? Partial Service? Equipment supply only?	We are looking for equipment and monitoring.	11/27/2017
53	Page 7 of 8 section 1.C. What are the other factors taken into consideration?	The County reserves the right to base awards on factors not specified in this RFP but which may affect performance of this contract. No specific factors are anticipated at this time to be taken into consideration.	11/27/2017
54	Innovative offerings, services offered and other related matters. Can the county specify what is meant by innovative offerings and other related matters?	If you offer a service that meets the need that we haven't considered, please feel free to include that in your submission.	11/27/2017