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ADDENDUM NO. 02 – REQUEST FOR PROPOSAL NUMBER 2001

BALLOT SORTER

ADDENDUM DATE: February 9, 2018

PROPOSAL DUE DATE: FEBRUARY 23, 2018

Please be advised that the following responses have been made on the above referenced Request for Proposal:

See Vendor Questions and County Responses, No. 2, attached to this Addendum No. 02.

PLEASE INDICATE YOUR RECEIPT OF THIS ADDENDUM BY INDICATING ON THE RFP SIGNATURE PAGE

ATTACHMENT A – QUESTIONS & ANSWERS NO. 2

QUESTIONS AND ANSWERS

Ballot Sorter RFP

RFP No. **2001**

CONTACT: **PIERCE COUNTY PROCUREMENT & CONTRACT SERVICES**

DATE OF ISSUE QUESTION AND ANSWER:

Question #	VENDOR QUESTIONS	COUNTY RESPONSES
1	Is it permitted to reach out to and/or meet with the end user(s) prior to submitting the questions on Feb 14? I also reviewed the removal of the inserting equipment...is this being replaced though another RFP or has this portion been outsourced? I just want to be sure that our response is as accurate as possible.	<p>It is not permitted to reach out to the end user(s) prior to submitting questions on Feb 14. All questions should be asked through this process so all submitters have the same information. Thank you for asking!</p> <p>At present, the county does not plan to perform internal insertion going forward.</p>
2	Page 4 of 9 – Minimum Requirements – Item # 21 – Vendor shall provide for standard support as well as extended support during election periods (including weekend, holiday and after-hours support). <i>Can you please verify if this consists of on-call support or on-site support during the above noted periods?</i>	<p>The response to this question will be dependent upon the vendor normal support proposed as part of their solution. The County desires standard support when the sorter is being operated. During critical election periods extended support (weekends, holiday and after hour support may be needed. The county is not requesting on-site support per se, but adequate support is needed to prevent any extended down-time.</p> <p>Vendors should describe their proposed level of support as part of the RFP response to question No. 12. Training and Support.</p>
3	Based on the content of your RFP it requires certain parts of our bid response to contain Pitney Bowes company and customer confidential details, such content should be considered propriety information. Public disclosure of this information would have an adverse impact on our business. Can the County please clarify if it would be acceptable to mark certain company and customer portions of our bid confidential? Can the County also confirm that any content marked confidential will not be publically disclosed?	<p>Absolutely. The last item on the Submittal Checklist addresses this. The County complies with the Public Records Act. Submitters are asked to note confidential information on their submitted documents. When a public records request comes in, <u>we notify parties involved</u>. Parties then have the opportunity to get a court order instructing us to redact portions of the RFP. In the absence of a court order, the County is required by law to release the requested information.</p>
4	Addendum No. 01 states that the proposal due date is January 23, 2018. Is this correct?	<p>No, the proposal due date is as stated on the RFP - February 23, 2018. Addendum No. 01 was incorrect.</p>