



ADDENDUM NO. 02 ISSUED BY:

PROCUREMENT AND CONTRACT SERVICES

FINANCE & PERFORMANCE MANAGEMENT DEPARTMENT

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DOORS, OVERHEAD DOORS, AND GATES MAINTENANCE & SERVICES

RFP NO. 1993

CONTACT: PIERCE COUNTY PROCUREMENT & CONTRACT SERVICES

DATE OF ISSUE ADDENDUM NO. 02: **Tuesday, April 24, 2018**

Please be advised that the following responses have been made on the above referenced Request for Proposals:

See Vendor Questions and County Answers, attached to this Addendum.

PLEASE INDICATE YOUR RECEIPT OF THIS ADDENDUM BY INDICATING ON THE RFP SIGNATURE PAGE

ATTACHMENT A – QUESTIONS & ANSWERS

QUESTIONS AND ANSWERS

DOORS, OVERHEAD DOORS, AND GATES MAINTENANCE & SERVICES

RFP No. 1993

CONTACT: PIERCE COUNTY PROCUREMENT & CONTRACT SERVICES

DATE OF ISSUE QUESTION AND ANSWER: **Tuesday, April 24, 2018**

Question #	VENDOR QUESTIONS	COUNTY RESPONSES
1	Will multiple contractors be awarded multiple scopes?	Multiple Vendors will be awarded Master Contracts. Under those master contracts, all Pierce County maintenance and repair services for doors and gates will be issued to the vendor who submits an accepted quote for the services being requested.
2	Can each facility choose which contractor they wish to use?	For services estimated over \$10,000, the vendors with Master Services Contracts will be given the opportunity to submit quotes for individual maintenance and/or repair service.
3	What will happen when a door is broken and it requires an immediate/emergency response – such as a Sally Port at the Jail?	An internal process to be developed for how emergencies will be handled. Labor amounts and overhead percentages provided in response to this RFP will be utilized for immediate need service requests.
4	What is the prevailing wage classification we should be using?	The county would not be able to provide an answer for this. Contractors should contact Labor and Industries if there is a question related to prevailing wage classification.
5	What should be provided in the bid, i.e.; qualifications, rates, rates per building, etc?	For the master contract we are looking for your straight-time, fully burdened rates per classification(s) normally associated with these services and percentage markup. These rates will be utilized if the County selects only one firm from the available vendors with Master contracts. If the County issues an RFQ, vendors should submit bids based on the work being requested.
6	The insurance requirements in the invitation to bid show 2 million with 4 million aggregate, but 1 million with 2 million aggregate show in the sample. Which one is correct?	It should be 1 million with 2 million aggregate.
7	Will the county allow for truck time and/or travel time in the bids?	It is up to each contractor how to calculate their fully burdened rates, and their bids for 2nd tier contracts.
8	The RFP shows that freight charges are not allowable, is that correct?	Yes that is correct. The county may not be directly billed for freight charges.

QUESTIONS AND ANSWERS

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RFP No. 1993

CONTACT: PIERCE COUNTY PROCUREMENT & CONTRACT SERVICES

DATE OF ISSUE QUESTION AND ANSWER: **Tuesday, April 24, 2018**

Question #	VENDOR QUESTIONS	COUNTY RESPONSES
9	Will 2nd tier service and/or repair contracts only be awarded to one vendor?	Yes.
10	How many buildings would be included in a service contract?	Will be determined and defined in the RFQ sent out by the County.
11	Would annual rate adjustments be allowed in a multi-year service contract?	Yes. The County does have language to allow rate adjustments in multi-year service contracts.
12	<u>Access Control for facilities</u> - Is work on card readers, keypads, power supplies, ADA doors under a separate heading or is work on these to be included under doors or gates?	This work, if requested, will be under the door or gate heading.
13	<u>Parts Availability</u> - Is this going to be a requirement under specifically issued PO's ? - Is turn around time of 3 days for non-stock parts also going to be specific to other awarded contracts?	Parts will be determined as a part of the purchase order and will be dependent on the scope of services being requested.
14	<u>Signed service reports for emergency services after hours</u> - Will there be an allowance for reimbursement for travel time for such call outs?	For emergency / urgent call outs, the intent is to use the burden rate provided in response to this RFP. Travel to and from the site to perform the services should be a cost included in the burden rate. The County will reimburse for fees (ferry, tolls) as direct costs.
15	<u>Prevailing Wage Intent</u> - Will this need to be filed for each project or will it be aggregate for the entire year?	The master service contract will require one intent and affidavit filed annually for the prime contractor and all subcontractors providing service within the calendar year.
16	<u>Prevailing Wage Additional Filing Requirements for 5 year contracts</u> - Does this need to be filed yearly since it is not a "service contract"?	See response immediately above.
17	<u>Prevailing wage determinations</u> - Will those wage determinations be issued for each project quoted and emergency service call responded to?	Wage classifications should be determined by the contractor based on the scope of work for each service request. Questions as to what classification should be utilized for a specific scope of work should be directed to L&I.

QUESTIONS AND ANSWERS

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18	If we choose not to respond to this RFP, will we still be able to submit quotes for individual service requests?	Generally no. The intent of this RFP is to contract with multiple vendors to perform the requested services. It is the County's intent to have these contracts in place for five years and the County does not intent to contract for similar services outside of these master contracts.
19	Can you provide a copy of the flow chart you handed out at the prebid meeting?	Yes, see attached.
20	Can you confirm annual intents and affidavits are required and who determines the wage classification?	Yes, please see responses above.