



Pierce County  
Parks and Recreation

People – Parks – Programs – Partnerships

## Food Truck / Concession Cart Vending Program Information & Guidelines

Pierce County Parks and Recreation (PC PARKS) is accepting applications for food truck/concession cart vending at select PC PARKS signature and community parks Memorial Day through Labor Day. Concession cart vending service will be offered at the following parks where no other food and/or beverage service is currently offered:

- Dawson Playfield
- Frontier Park
- Gonyea Playfield
- North Lake Tapps Park
- Spanaway Park

The concession cart vending program is limited to commercially pre-packaged food items; such as: ice cream bars, popsicles, chips, juices, water, coffee, muffins, cookies, etc.

Applications will be accepted on a first-come, first-serve basis. Vendors selected and approved to vend are required to pay a non-refundable application fee, in addition to damage and park site vendor fees prior to operations. In the event the park site(s) is not available, the application and application fee will be returned. Interested vendors may submit their application and non-refundable application fee beginning May 10, 2014 to:

Pierce County Parks and Recreation  
Attn: Nathan Rose  
9112 Lakewood Drive SW  
Lakewood, WA 98499  
Email: [nathan.rose@piercecountywa.gov](mailto:nathan.rose@piercecountywa.gov) | Phone: (253)798-4085

Concession cart vendors must be fully self-contained and supported, and comply with the Tacoma-Pierce County Health Department Temporary Event Program ([www.tpchd.org](http://www.tpchd.org); contact Amanda Peters at (253)798-7677; [apeters@tpchd.org](mailto:apeters@tpchd.org)) rules and regulations.



## Food Truck / Concession Cart Vending Rules

1. Vendors must be in compliance with all local, city, state and federal laws, codes, rules and regulations.
2. No more than (2) vendor permits will be issued per park. A second permit may be issued to ice cream vendors only. Permits are non-transferrable.
3. Full payment, along with the damage deposit and approved insurance and indemnification form, must be received prior to concession operations commencing.
4. Vendor permits are valid Memorial Day through Labor Day.
5. Vendor permits will be issued on a first-come, first-served basis. Please allow (3) business days for application review and approval. Application fees for accepted vendors are non-refundable.
6. Once the permit application is approved, final permit payment is due by 3 p.m. the next business day or the conditional permit approval will be rescinded and the next vendor application will be considered.
7. PC PARKS -approved concession cart vendors must provide proof of Tacoma-Pierce County Health Department permits and licenses. Failure to provide required documentation will result in immediate revocation of the PC PARKS concession cart vendor permit.
8. Vendor permits will only be issued at select signature and community parks where no other permanent food and/or beverage service is available.
9. Vendor permits are not valid when PC PARKS -permitted special events are taking place. PC PARKS reserves the right to notify vendors no less than 24 hours in advance of permitted activity that vending cannot occur during the permitted event times. PC PARKS will notify special event organizers the concession cart vendors' information should the event organizer wish to invite the vendor to conduct sales during the PC PARKS-permitted event.
10. Food trucks and concession carts are allowed to conduct business in PC PARKS -approved and designated concession cart vendor locations. Any deviation from designated locations will result in the immediate revocation of the concession cart vendor permit.
11. PC PARKS reserves the right to cancel any vendor permit for any reason, at any time.
12. All trucks and carts must be self-contained and supported. Electricity and other utilities will not be provided by PC PARKS.
13. Vendors must provide the appropriate sized trash receptacle(s) for its customers and be in close proximity to the mobile cart. All concession cart generated trash must be removed by the vendor at the end of the day, no exceptions. PC PARKS encourages all vendors to practice recycling efforts whenever possible.
14. Vendor advertising is limited to the cart itself and on professionally produced sandwich boards (maximum 2) within a 10' radius of the cart only inside the park. Advertising cannot be displayed on or near the public-right-of-way directing customers into the park to the location. All signage must be pre-approved by PC PARKS prior to display. Vendors are prohibited from affixing any signage to trees or staking signs in the ground.
15. Vendors must provide a list of all foods and beverages for sale on the permit application.
16. Vendors must obtain and show proof of comprehensive general liability, including products/completed operations liability insurance, and name Pierce County as additional insured. Minimum liability is \$1,000,000 public liability and property damage. Certificates of insurance are subject to review and approval by Pierce County's Risk Manager.
17. Vendors may be subjected to a Washington State background check.
18. Vendors are required to display the pre-approved concession cart signage during permitted hours of operation.
19. Food truck and cart equipment may not be left overnight in the park, no exceptions.
20. Vending locations vary from park to park and will be determined during a mandatory site visit with PC PARKS staff and the vendor. The site visit must occur within 24 hours of vending operations commencing.